

Resolution No. 15/2023
of 27 April 2023
adopted by the Senate of the Medical University of Lodz

**on making amendments to the Rules and Regulations of the International Doctoral School
and the consolidated text of the Rules and Regulations**

Pursuant to Article 205 Items 2 and 5 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2023, Item 742) and § 21 Item 2 Point 1 and § 76 Item 3 of the Statutes of the Medical University of Lodz of 27 June 2019, as amended, the Senate of the Medical University of Lodz, the following resolution is hereby adopted:

§ 1

As of 1 October 2023, the Rules and Regulations of the International Doctoral School implemented under Resolution No. 289/2019 of 28 May 2019 adopted by the Senate of the Medical University of Lodz (i.e., Resolution No. 10/2022 of 31 March 2022 of the Senate of the Medical University of Lodz), are amended as follows:

- 1) in § 5 Item 1, Point 6 is repealed;
- 2) in § 7:
 - a) Item 2 will read as follows:

„2. The University issues an electronic doctoral student identity card (EDSIC) to each doctoral student.”,
 - b) Items 3-5 are added, with the following wording:

„3. A doctoral student is entitled to hold their EDSIC from the date of making the pledge until the date of completion of their studies or removal from the doctoral student register.

4. The validity of EDSIC held by a doctoral student who has been awarded a credit for a year of study, in accordance with § 21 Item 3, is extended for the following academic year.

5. Doctoral students of a foreign university or research institution who pursue a part of their studies at the Doctoral School will be issued an EDSIC based on the submitted request.”;
- 3) in § 11 Item 2 will read as follows:

„2. A doctoral student is also obliged to observe other University internal regulations and the Code of Doctoral Student Ethics.”;
- 4) in § 13 Items 3 and 4 will read as follows:

„3. The function of a supervisor may be performed by a person holding the degree of *doktor habilitowany* (habilitated doctor) at least and having scientific achievements, in the period of three years preceding assuming the duties of a supervisor, such as articles published in Impact Factor journals, scientific magazines or reviewed materials from international conferences, included in the current list announced by the Minister of Science and Higher Education.

4. A person holding the degree of *doktor* [doctoral degree] at least may be an assistant supervisor.”;
- 5) in § 16, Item 3 is added, with the following wording:

„3. The education of doctoral students at the Doctoral School may be provided in cooperation with another entity, in particular an entrepreneur or a foreign university or research institution.”;
- 6) in § 19:
 - a) Item 1 will read as follows:

„1. An individual research plan is developed by a doctoral student, following consultation with their supervisor(s) and submitted, in Polish and English version, to the Head of the Doctoral School within 12 months following the commencement of studies. The template of an individual research plan is enclosed as Appendix No. 1 to the Rules and Regulations.”,

b) Item 3 will read as follows:

1. „3. An individual research plan specifies in particular:

- 1) subject and assumptions of a research project, including research objectives of the planned studies and the method of completion thereof;
- 2) schedule of preparation and date of submission of a doctoral dissertation;
- 3) full name, degree or academic title of a supervisor(s) or and an assistant supervisor and the scope of their duties and rules of cooperation;
- 4) method of financing research studies;
- 5) method of presentation of results of studies, including in the form of scientific articles or scientific meeting communications;
- 6) participation in scientific conferences, internships or other forms extending knowledge and skills in the field studied;
- 7) participation in international exchange programmes;
- 8) list of the University’s research infrastructure to which a doctoral student has access.”;

7) in § 20, Item 8 will read as follows:

„8. A doctoral student's presentation at a public scientific review session is assessed by a committee appointed by the Head of the Doctoral School. The Head of the Doctoral School may invite external experts to participate in the work of the committee and act in an advisory capacity. The result of the assessment is entered into a doctoral student’s electronic index by the Head of the Doctoral School.”;

8) in § 21, Item 4 will read as follows:

„4. A doctoral student is obliged to file an annual report on performing the duties specified in Item 2 with the Head of the Doctoral School, in Polish and English version, by 30 August. The template of the report is enclosed as Appendix No. 2 to the Rules and Regulations.”;

9) § 23 and 24 will read as follows:

„§ 23

1. The implementation of the individual research plan referred to in § 19 is subject to mid-term assessment.
2. The mid-term assessment is carried out in the middle of the period of studies specified in the programme of studies at the Doctoral School, however, not later than by the end of the fifth semester of studies.
3. The mid-term assessment ends with a positive or negative result. The assessment result, including a justification, is open to the public and it is announced on the University website within a time limit set in the schedule specified in Item 5.
4. The mid-term assessment also includes evaluation of the quality of scientific guidance provided by a supervisor(s).
5. The schedule of the mid-term assessment is set by the Head of the Doctoral School. It is published for doctoral students at the University website.
6. The mid-term assessment is based on:
 - 1) an individual research plan;
 - 2) report on the implementation of the individual research plan prepared by a doctoral student in Polish and English, approved by their supervisor(s); a doctoral student submits the report in written and electronic version, in Polish and English, to the

- Evaluation Committee for Mid-term Assessment through the Head of the Doctoral School within a time limit set in the schedule specified in Item 5; the template of the report is enclosed as Appendix No. 3 to the Rules and Regulations;
- 3) annual reports submitted by a doctoral student after the first and the second years of study;
 - 4) evaluation of the quality of scientific guidance provided by a supervisor(s), in Polish and English version; the template is enclosed as Appendix No. 4 to the Rules and Regulations;
 - 5) an assessment interview at which a doctoral student presents their scientific achievements related to the preparation of their doctoral dissertation.
7. The condition for being admitted to the mid-term assessment is the submission of the documents listed in Item 6 Points 2 and 4 within the time limit specified in the schedule referred to in Item 5.
 8. Presence of a doctoral student at the mid-term assessment, on the date specified in the schedule referred to in Item 5, is obligatory. A doctoral student may excuse their absence by presenting the Head of the Doctoral School with a medical certificate or, in justified cases, another written excuse. In the case of an excused absence, the Head of the Doctoral School will set a new date for the mid-term assessment.
 9. Failure by a doctoral student to submit the documents required for the mid-term assessment within the prescribed time limit, or unexcused failure to attend the mid-term assessment on the scheduled date will incur a negative result of the mid-term assessment.
 10. In the case of a negative mid-term assessment, a doctoral student is removed from the doctoral student register, under the rules specified in § 35.

§ 24

1. Mid-term assessment is carried out by the Evaluation Commission for Mid-term Assessment appointed, upon a request of the Head of the Doctoral School, by the Scientific Discipline Council in which a doctoral dissertation is prepared. The Scientific Discipline Council nominates a chairperson who manages the work of the Commission.
2. In justified cases, the Scientific Discipline Council, upon the request of the Head of the Doctoral School, may change the composition of the Evaluation Committee for Mid-term Assessment.
3. The Evaluation Committee for Mid-term Assessment is composed of three persons, including at least one person holding the title of *doktor habilitowany* (habilitated doctor) or the title of professor in the discipline in which a doctoral dissertation is being prepared, employed outside the University, or a person referred to in § 13 Item. 5. Neither a supervisor nor an assistant supervisor may be members of the Evaluation Committee for Mid-term Assessment.
4. Meetings of the Evaluation Committee for Mid-term Assessment are also attended by a representative of doctoral students who acts as an observer.
5. Meetings of the Evaluation Committee for Mid-term Assessment are attended by all its members.
6. Decisions of the Evaluation Committee for Mid-term Assessment are taken by a simple majority of votes. Members of the Committee may not abstain from voting.
7. In justified cases, a member of the Evaluation Committee for Mid-term Assessment may participate in the meetings of the Committee remotely, by means of electronic communication, ensuring, in particular, multilateral communication in real time, in compliance with the necessary security rules.
8. The outcome of the mid-term assessment is determined in a closed meeting, without the participation of a doctoral student or their supervisor.

9. The Evaluation Committee for Mid-term Assessment draws up minutes, in Polish and English, to be signed by the Chairperson of the Committee. A template of the minutes is specified in Appendix No. 5 to the Rules and Regulations.
10. The mid-term assessment minutes, including the report specified in § 23 Item 6 Point 2, is kept in a doctoral student's personal files.
11. A doctoral student and their supervisor(s) have the right to get familiar with the mid-term assessment minutes.
12. In the event of a breach of the formal conditions of the mid-term assessment concerning the composition of the Evaluation Committee for the Mid-term Assessment, or conducting of the procedure of the assessment in violation of the Rules and Regulations, a doctoral student has the right to submit objections to the Head of the Doctoral School, within seven days of the publication of the result of the assessment, and file a request for re-assessment.
13. The grounds for objections may not be based on complaints concerning the substantive assessment made by the Evaluation Committee for the Mid-term assessment.
14. Objections based on the grounds referred to in Item 13 will not be considered.
15. A doctoral student has the right to appeal to the Rector against the decision of the Head of the Doctoral School made in the case referred to in Item 12. The decision of the Rector is final.”;

10) in § 25, Item 2 will read as follows:

- „2. A doctoral student submits their doctoral dissertation in written version, along with an abstract in English and a positive opinion of their supervisor(s) to the Head of the Doctoral School, within a time limit specified in the individual research plan. An abstract in Polish must also be attached to a doctoral dissertation prepared in a foreign language.”;

11) § 33 will read as follows :

„§ 33

A doctoral student may be awarded:

- 1) scholarship – by a local government unit;
- 2) academic scholarship – by a natural person or a legal person not being any state or local government legal person;
- 3) scholarship of the Minister of Science and Higher Education for eminent young scholars - in accordance with the rules laid down in the Act, or other scholarships awarded under separate regulations.”;

12) in § 35:

- a) in Item 1 Point 3, the dot is replaced by a semi-colon and Points 4-6 are added, with the following wording:
 - „4) failure to commence studies;
 - 5) violation of the prohibition referred to in Article 200 Item 7 or Article 209 Item 10 of the Act;
 - 6) imposing a disciplinary penalty of expulsion from the Doctoral School.”,
- b) following Item 3, Item 3a is added:

„3a. A doctoral student is deemed not to have commenced their studies if they do not make the pledge referred to in § 7 Item 1 within five days from the beginning of the academic year.”,
- c) following Item 4, Item 4a is added:

„4a. In the proceedings for the removal of a doctoral student from the doctoral student register, in the cases referred to in Item 1, Point 5, a doctoral student is requested to submit, within no less than 30 days, a letter of resignation from their studies in another doctoral school or from their employment as an academic teacher or academic staff member.”;

13) Appendices No. 1-5 will read as specified in Appendix No. 1 hereto.

§ 2

The consolidated text of the Rules and Regulations of the International Doctoral School, including the amendments specified in § 1, is enclosed as Appendix No. 2 hereto.

§ 3

The Resolution becomes effective upon being adopted.

RECTOR: *Prof. Radziław Kordek, MD, PhD*

Promulgation of the legal act:

- Intranet/Public Information Bulletin



(WZÓR/SPECIMEN FORM)

.....
(pieczęć Międzynarodowej Szkoły Doktorskiej/
seal of the International Doctoral School)

Łódź,

INDYWIDUALNY PLAN BADAWCZY / INDIVIDUAL RESEARCH PLAN

(Należy wypełnić komputerowo i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”./ The form must be typed and filed in paper version after obtaining the approval of the supervisor/supervisors. If there is no relevant information to be provided, insert “NONE” in a given space.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
ROK ROZPOCZĘCIA KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE DOKTORSKIEJ / YEAR OF COMMENCING STUDIES AT THE INTERNATIONAL DOCTORAL SCHOOL	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL THESIS	
TEMAT ROZPRAWY DOKTORSKIEJ W JĘZYKU POLSKIM I ANGIELSKIM / SUBJECT OF THE DOCTORAL THESIS	
DYSCYPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE / NAUKI O ZDROWIU* / PHARMACEUTICAL SCIENCES / MEDICAL SCIENCES / HEALTH SCIENCES*

*Zaznaczyć właściwe / Indicate as appropriate.

OGÓLNY OPIS ROZPRAWY DOKTORSKIEJ (CEL, PROBLEM BADAWCZY, HIPOTEZY BADAWCZE, KORZYŚCI TEORETYCZNE I PRAKTYCZNE, TEORETYCZNE PODSTAWY PRACY BADAWCZEJ I METODOLOGII BADAŃ NAUKOWYCH) / GENERAL DESCRIPTION OF THE DOCTORAL THESIS (OBJECTIVE, RESEARCH PROBLEM, RESEARCH HYPOTHESES, THEORETICAL AND PRACTICAL BENEFITS)	
TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (DD-MM-RRRR) / DEADLINE FOR SUBMISSION OF THE DOCTORAL THESIS (DD-MM-RRRR)	
IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/STOPNIE/TYTUŁY NAUKOWE / FULL NAME OF THE SUPERVISOR/ SUPERVISORS, ACADEMIC DEGREE(S)/ TITLE(S)	
IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY / FULL NAME OF THE ASSISTING SUPERVISOR, ACADEMIC DEGREE/TITLE	
JEDNOSTKA ORGANIZACYJNA UNIwersytetu Medycznego w Łodzi (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/ DEPARTMENT/WARD)	
ZADANIA PROMOTORA/ PROMOTORÓW/PROMOTORA POMOCNICZEGO / TASKS OF THE SUPERVISOR/SUPERVISORS/ ASSISTING SUPERVISOR	
ZASADY WSPÓŁPRACY POMIĘDZY DOKTORANTEM A PROMOTOREM/ PROMOTORAMI/PROMOTOREM POMOCNICZYM, W TYM LICZBA GODZIN KONSULTACJI W POSZCZEGÓLNYCH LATACH KSZTAŁCENIA / PRINCIPLES OF COOPERATION BETWEEN THE PHD STUDENT AND THE SUPERVISOR/SUPERVISORS/ ASSISTING SUPERVISOR, INCLUDING THE NUMBER OF CONSULTATION HOURS IN PARTICULAR YEARS OF EDUCATION	
C. SPOSÓB FINANSOWANIA BADAŃ, AKTYWNOŚĆ W ZAKRESIE POZYSKIWANIA ŚRODKÓW FINANSOWYCH NA REALIZACJĘ PROJEKTÓW BADAWCZYCH LUB GRANTÓW / C. METHOD OF FINANCING THE RESEARCH, ACTIVITY IN THE OBTAINING FINANCING FOR THE IMPLEMENTATION OF RESEARCH PROJECTS OR GRANTS	
D. SPOSÓB PREZENTACJI WYNIKÓW BADAŃ / D. MANNER OF PRESENTING THE RESULTS OF THE RESEARCH STUDY	

I. ARTYKUŁY NAUKOWE/INNE PUBLIKACJE / I. SCIENTIFIC ARTICLES/OTHER PUBLICATIONS

II. UDZIAŁ W KONFERENCJACH NAUKOWYCH, SZKOŁACH LETNICH I ZIMOWYCH, WARSZTATACH, SZKOLENIACH, STAŻACH LUB INNYCH FORMACH POGŁĘBIAJĄCYCH WIEDZĘ I UMIEJĘTNOŚCI W ZAKRESIE BADANEGO TEMATU / II. PARTICIPATION IN CONFERENCES/SYMPOSIUMS/CONVENTIONS/INTERNSHIP OR OTHER FORMS DEEPENING KNOWLEDGE AND SKILLS IN THE SUBJECT RESEARCH

III. UDZIAŁ W WYMIANIE MIĘDZYNARODOWEJ / III. PARTICIPATION IN INTERNATIONAL EXCHANGE

E. WYKAZ UDOSTĘPNIANEJ DOKTORANTOWI INFRASTRUKTURY BADAWCZEJ UNIWERSYTETU MEDYCZNEGO W ŁODZI (wraz z zasadami dostępu do tej infrastruktury) / E. LIST OF THE RESEARCH INFRASTRUCTURE OF THE MEDICAL UNIVERSITY OF LODZ PROVIDED TO THE DOCTORAL STUDENT (including the rules of providing access to the infrastructure)

F. HARMONOGRAM BADAŃ I PRZYGOTOWANIA ROZPRAWY DOKTORSKIEJ / F. SCHEDULE OF THE RESEARCH STUDY AND PREPARATION OF THE DOCTORAL THESIS

Lp. No.	Termin/okres realizacji Date/Period of implementation	Planowane badania oraz etapy przygotowania rozprawy doktorskiej* / Planned research and stages of preparation of the doctoral thesis*
I ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 1st YEAR OF STUDIES (academic year 20...../20....)		
1		
2		
3		
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II ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 2nd YEAR OF STUDIES (academic year 20...../20....)		
1		
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4		
III ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 3rd YEAR OF STUDIES (academic year 20...../20....)		
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2		
3		
4		
IV ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 4th YEAR OF STUDIES (academic year 20...../20....)		
1		
2		

* W szczególności: ustalenie obszaru badań, sformułowanie problemu badawczego, opracowanie metodyki prowadzenia badań, etapy przygotowania rozprawy doktorskiej, udział w konferencjach, zjazdach i sympozjach oraz wymianie międzynarodowej, staże zagraniczne, planowane publikacje (artykuły, komunikaty zjazdowe), projekty i granty badawcze. / In particular: defining the research area, formulating the research problem, developing the methodology of conducting the research, stages of preparation of the doctoral thesis, participation in conferences, conventions and symposiums and international exchange, internships abroad, planned publications (articles, scientific meeting communications), projects and research grants.

3		
4		

.....
*(podpis doktoranta/
signature of the doctoral student)*

.....
*(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów/
name stamp(s) and signature(s) of the supervisor(s))*

G. OPINIA PROMOTORA POMOCNICZEGO* / G. OPINION OF THE ASSISTING SUPERVISOR*

.....
*(pieczęć imienna i podpis promotora pomocniczego/
name stamp and signature of the assisting supervisor)*

.....
*(pieczęć imienna i podpis dyrektora Międzynarodowej Szkoły Doktorskiej/
name stamp and signature of the Director of the International Doctoral School)*

* Opinia wymagana w przypadku wyznaczenia promotora pomocniczego. / The opinion is required if an assisting supervisor is appointed.

(WZÓR/ SPECIMEN FORM)



.....
(pieczęć Międzynarodowej Szkoły Doktorskiej/
seal of the International Doctoral School)

Łódź,

**SPRAWOZDANIE ROCZNE Z PRZEBIEGU KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE
DOKTORSKIEJ ZA ROK AKADEMICKI 20.../20... / ANNUAL REPORT ON THE COURSE OF STUDIES
AT THE INTERNATIONAL DOCTORAL SCHOOL
FOR THE ACADEMIC YEAR 20.../20...**

(Należy wypełnić komputerowo i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”. Rubryki A-D wypełnia doktorant, rubryki D-F – promotor/promotorzy, rubrykę G – dyrektor Międzynarodowej Szkoły Doktorskiej.) / (The form must be typed and filed in paper version after obtaining the approval of the supervisor/supervisors; If there is no relevant information to be provided, insert “NONE” in a given space. Spaces A-D are filled in by the doctoral student, spaces D-F – by the supervisor(s), space G – by the Director of the International Doctoral School.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
NAUCZYCIEL AKADEMICKI / ACADEMIC TEACHER	<input type="checkbox"/> TAK / YES <input type="checkbox"/> NIE / NO*
ROK ROZPOCZĘCIA KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE DOKTORSKIEJ / YEAR OF COMMENCING STUDIES AT THE INTERNATIONAL DOCTORAL SCHOOL	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL THESIS	
TEMAT ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / SUBJECT OF THE DOCTORAL THESIS (COMPLIANCE WITH INDIVIDUAL RESEARCH PLAN)	

* Zaznaczyć właściwe./ Indicate as appropriate.

DYSCIPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE / NAUKI O ZDROWIU / PHARMACEUTICAL SCIENCES / MEDICAL SCIENCES / HEALTH SCIENCES*
TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / DEADLINE FOR SUBMISSION OF THE DOCTORAL THESIS (COMPLIANCE WITH INDIVIDUAL RESEARCH PLAN)	
IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/ STOPNIE/TYTUŁY NAUKOWE / FULL NAME OF THE SUPERVISOR/ SUPERVISORS, ACADEMIC DEGREE(S)/TITLE(S)	
IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY / FULL NAME OF THE ASSISTING SUPERVISOR, ACADEMIC DEGREE/TITLE	
JEDNOSTKA ORGANIZACYJNA UNIwersytetu Medycznego w Łodzi (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/DEPARTMENT/WARD)	
C. SPRAWOZDANIE Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO / C. REPORT ON IMPLEMENTATION OF THE INDIVIDUAL RESEARCH PLAN	
<p>I. Czy doktorant zrealizował założenia wskazane w indywidualnym planie badawczym, dotyczące roku akademickiego, za który składa sprawozdanie? / I. Has the doctoral student implemented the assumptions indicated in the individual research plan regarding the academic year for which he/she is submitting the report?</p> <p><input type="checkbox"/> TAK / YES</p> <p><input type="checkbox"/> NIE (uzasadnienie): / NO* (justification):</p> <p>Sprawozdanie z realizacji indywidualnego planu badawczego/ Report on the implementation of the individual research plan:</p>	

* Zaznaczyć właściwe./ Indicate as appropriate.

II. PUBLIKACJE / II. PUBLICATIONS						
<i>(NALEŻY PODAĆ TYLKO TE PUBLIKACJE, KTÓRE UKAZAŁY SIĘ JUŻ DRUKIEM W OKRESIE SPRAWOZDAWCZYM, ORAZ TE, KTÓRE ZOSTAŁY OSTATECZNIE ZAAKCEPTOWANE PRZEZ REDAKCJĘ) / (GIVE ONLY THE PUBLICATIONS WHICH APPEARED IN PRINT IN THE PERIOD INCLUDED IN THE REPORT AND THOSE WHICH WERE FINALLY APPROVED BY PUBLISHERS)</i>						
LP. /NO.	AUTOR/ REDAKCJA NAUKOWA /AUTHOR/ SCIENTIFIC EDITOR	TYTUŁ / TITLE	NAZWA WYDAWNICTWA/ TYTUŁ CZASOPISMA / PUBLISHER/MAGAZINE TITLE	MIEJSCE WYDANIA/ ROK WYDANIA / PLACE OF PUBLICATION/ YEAR OF PUBLICATION	PUNKTY MINISTERIALNE* / IMPACT FACTOR / MINISTERIAL POINTS*/ IMPACT FACTOR	NR STR. / NO. OF PAGES
1						
2						
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5						
6						
III. UDZIAŁ W KONFERENCJACH/SYMPOZJACH/ZJAZDACH / III. PARTICIPATION IN CONFERENCES/ SYMPOSIUMS/CONVENTIONS						
LP. /No.	NAZWA KONFERENCJI/ SYMPOZJUM/ ZJAZDU / NAME OF THE CONFERENCE/ SYMPOSIUM/ CONVENTION	ORGANIZATOR I MIEJSCE / ORGANIZING ENTITY AND PLACE	TERMIN / DATE	RODZAJ UCZESTNI- CTWA (BIERNY/ CZYNNY) / TYPE OF PARTICIPATION (PASSIVE/ ACTIVE)	TYTUŁ REFERATU / TITLE OF THE PAPER	
1						
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IV. UDZIAŁ W BADANIACH PROWADZONYCH PRZEZ JEDNOSTKĘ / IV. PARTICIPATION IN THE RESEARCH CONDUCTED BY THE UNIT						
LP. /No.	TYTUŁ/ TITLE	KIEROWNIK BADAŃ/ PRINCIPAL INVESTIGATOR	NAZWA JEDNOSTKI / NAME OF THE UNIT	OKRES REALIZACJI / PERIOD OF CONDUCTING THE REASERCH	CHARAKTER UCZESTNICTWA / TYPE OF PARTICIPATION	
1						

* Liczba punktów według aktualnego wykazu czasopism, ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki./The number of points according to the current list of journals, announced in the announcement of the minister responsible for higher education and science.

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V. STAŻE NAUKOWE ZWIĄZANE Z ROZPRAWĄ DOKTORSKĄ / V. ACADEMIC INTERNSHIPS RELATED TO THE DOCTORAL THESIS

LP. /no.	STAŻE NAUKOWE KRAJOWE/ ZAGRANICZNE / ACADEMIC INTERNSHIP IN THE COUNTRY/ ABROAD	NAZWA INSTYTUCJI / NAME OF THE INSTITUTION	MIEJSCE / PLACE	OKRES / PERIOD	CEL /OBJECTIVE	ŹRÓDŁO FINAN- SOWANIA / SOURCES OF FUNDS
1						
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VI. PROJEKTY/GRANTY NAUKOWE (NCN, NCBiR, FNP, INNE) / VI. RESEARCH PROJECTS/GRANTS (NATIONAL SCIENCE CENTER (NCN), NATIONAL CENTER FOR RESEARCH AND DEVELOPMENT (NCBiR), FOUNDATION FOR POLISH SCIENCE (FNP), OTHER)

LP. /no.	NAZWA INSTYTUCJI / NAME OF THE INSTITUTION	TYTUŁ PROJEKTU/ GRANTU / TITLE OF THE PROJECT/GRANT	RODZAJ GRANTU / TYPE OF GRANT	OKRES REALIZACJI /IMPLEMENTATION PERIOD	FUNKCJA W PROJEKCIE / ROLE IN THE PROJECT
1					
2					
3					
4					
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D. SPRAWOZDANIE Z REALIZACJI PROGRAMU KSZTAŁCENIA / D. REPORT ON IMPLEMENTATION OF THE PROGRAMME OF STUDIES		
I. EGZAMINY I ZALICZENIA – zgodnie z załączoną kartą okresowych osiągnięć / I. EXAMS AND CREDIT TESTS – as shown in the doctoral student periodic achievement record		
II. PRAKTYKI ZAWODOWE / II. PROFESSIONAL PLACEMENT TRAINING		
LP. /NO.	WYKAZ ZAJĘĆ, KTÓRE DOKTORANT PROWADZIŁ SAMODZIELNIE LUB W KTÓRYCH PROWADZENIU UCZESTNICZYŁ (NAZWY PRZEDMIOTÓW I LICZBA GODZIN) / LIST OF THE COURSES WHICH THE DOCTORAL STUDENT CONDUCTED INDIVIDUALLY OR IN CONDUCTING OF WHICH HE/SHE PARTICIPATED (NAMES OF COURSES AND NUMBER OF HOURS)	PODPIS PROMOTORA / SIGNATURE OF THE SUPERVISOR
1		
2		
3		
4		
5		
DATA SPORZĄDZENIA SPRAWOZDANIA / DATE OF DRAWING UP THE REPORT		PODPIS DOKTORANTA / SIGNATURE OF THE DOCTORAL STUDENT
E. OCENA SPRAWOZDANIA ROCZNEGO PRZEZ PROMOTORA/ PROMOTORÓW / E. EVALUATION OF THE ANNUAL REPORT BY THE SUPERVISOR/SUPERVISORS		<input type="checkbox"/> POZYTYWNA / POSITIVE <input type="checkbox"/> NEGATYWNA/ NEGATIVE*
F. OPINIA PROMOTORA/PROMOTORÓW W FORMIE OPISOWEJ / F. DESCRIPTIVE OPINION OF THE SUPERVISOR/SUPERVISORS		

.....
(data/ date)

.....
(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów / name stamp and signature of the supervisor/name stamps and signatures of the supervisors)

* Zaznaczyć właściwe./ Indicate as appropriate.

**G. ZALICZENIE ROKU KSZTAŁCENIA PRZEZ DYREKTORA MIĘDZYNARODOWEJ SZKOŁY DOKTORSKIEJ
/ G. CREDIT AWARDED BY THE DIRECTOR OF THE INTERNATIONAL DOCTORAL SCHOOL FOR A YEAR OF STUDIES**

..... rok kształcenia w Międzynarodowej Szkole Doktorskiej (rok akademicki 20.../20...) /
..... year of studies at the International Doctoral School (academic year 20.../20...):

- zaliczam / credit is awarded
- nie zaliczam / credit is not awarded
- zaliczam warunkowo / credit is awarded conditionally*

.....
(data/date)

.....
(pieczęć imienna i podpis dyrektora
Międzynarodowej Szkoły Doktorskiej/
name stamp and signature of the Director
of the International Doctoral School)

* Zaznaczyć właściwe./ Indicate as appropriate.



(WZÓR/ SPECIMEN FORM)

RAPORT Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO
– DO OCENY ŚRÓDOKRESOWEJ ZA OKRES OD (DD.MM.RR) DO (DD.MM.RR)
/MID-TERM REPORT FOR THE PERIOD (DD.MM.YY) TO (DD.MM.YY)

Podstawowe dane / Basic data

Imię / imiona i nazwisko doktoranta /Name/s and surname of PhD student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne (Pharmacology and Pharmacy) <input type="checkbox"/> Nauki medyczne (Medical Sciences) <input type="checkbox"/> Nauki o zdrowiu (Health Sciences)
Jednostka organizacyjna (klinika, oddział kliniczny, zakład) /Organizational unit of the Medical University of Lodz (clinic, ward, department)	Uniwersytet Medyczny w Łodzi / Medical University of Lodz
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / PhD student e-mail account (in e-doktorant system):	Numer legitymacji / Student ID:
Numer ORCID / ORCID:	Data rozpoczęcia kształcenia w Międzynarodowej Szkole Doktorskiej /Date of beginning of doctoral studies:
Promotor rozprawy doktorskiej (1) / PhD dissertation Supervisor (1):	Promotor rozprawy doktorskiej (2) / PhD dissertation Supervisor (2):
Promotor pomocniczy rozprawy doktorskiej / Auxiliary PhD dissertation Supervisor:	Data złożenia raportu do oceny śródkresowej /Date of submitting the Mid-term Report: <i>(pieczętka imienna i podpis pracownika Centrum Obsługi Doktorantów / name stamp and signature of the employee of the Office of Doctoral Studies)</i>

Informacje o rozprawie doktorskiej/ Information on doctoral dissertation

Tytuł rozprawy doktorskiej (w języku polskim i angielskim) / Title of the doctoral dissertation (in Polish and English)
Planowany termin złożenia rozprawy doktorskiej (miesiąc, rok zgodny z indywidualnym planem badawczym – IPB) / Planned deadline for submission of dissertation (month, year in accordance with the individual research plan – IPB)
Raport naukowy (motywacja do podjęcia badań i ich innowacyjność, cel i hipoteza badawcza, przedmiot i metodyka badań, najważniejsze wyniki i osiągnięcia, wnioski) (OPIS – MAKS. 5 STRONY A4, ARIAL NARROW 11, INTRELINIA 1) / Scientific report (motivation to undertake research and its innovativeness, aim and research hypothesis, subject of study and research methodology, most important results and achievements, conclusions) (DESCRIPTION – MAX 5 PAGES A4, ARIAL NARROW 11, LINE SPACING 1)

Sprawozdanie z postępów w realizacji indywidualnego planu badawczego (IPB) / Report on progress in implementation of Individual Research Plan (IRP)

A. Terminowość realizacji dotychczasowych etapów harmonogramu prac badawczych i stopień realizacji IPB (wyrzucić w %) (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / A. Timely execution of research timetable stages up to date and degree of realization of IRP (expressed as a percentage) (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)
B. Zaawansowanie w przygotowaniu rozprawy doktorskiej i stopień jej realizacji (wyrzucić w %) (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / B. Progress in implementation of doctoral dissertation and degree of its realization (expressed as a percentage) (DESCRIPTION – MAX 1 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)
C. Wyjaśnienie rozbieżności pomiędzy stopniami realizacji opisanymi w pkt. A i B a zadeklarowanym w IPB harmonogramem i terminem złożenia rozprawy (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / C. Explanation of any discrepancies between stages of realization described in point A and B, and timetable and dissertation submission deadline declared in IRP (DESCRIPTION – MAX 1 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

Osiągnięcia naukowe i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym, F – dorobek naukowy i inne aktywności naukowe nieprzewidziane w indywidualnym planie badawczym) / **Scientific achievements and other activity directly related to implementation of doctoral dissertation** (A-E – elements included in the individual research plan, F – scientific achievements and other scientific activities not provided for in the individual research plan)

A. Publikacje naukowe, w tym: / A. Scientific publications including:	<i>Punkty ministerialne / Ministerial points*</i>	<i>Impact Factor</i>
Publikacje w czasopismach ujętych w wykazie Ministra / Publications in journals included in the list of the Minister**		
<i>autorzy, tytuł publikacji, czasopismo, numer, rok wydania, strony lub numer DOI / authors, publication title, journal, issue, year, pages or DOI number</i>		
Publikacje w czasopismach nieujętych w wykazie Ministra / Publications in journals not included in the list of the Minister***		
<i>autorzy, tytuł publikacji, czasopismo, numer, rok wydania, strony lub numer DOI / authors, publication title, journal, issue, year, pages or DOI number</i>		
Publikacje konferencyjne / Conference publications		
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony lub numer DOI / ISBN / authors, publication title, journal or publishing house, issue, year, pages or DOI / ISBN number alternatively</i>		–
Inne publikacje lub rozdziały w książkach / Other papers or chapters in books		
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony lub numer DOI / ISBN / authors, publication title,</i>		–

* Liczba punktów według wykazu czasopism ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / The number of points according to the list of journals announced in the announcement of the minister responsible for higher education and science.

** Artykuły opublikowane w czasopismach ujętych w wykazie ogłoszonym komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Articles published in journals included in the list announced in the announcement of the minister responsible for higher education and science.

*** Artykuły opublikowane w czasopismach nieujętych w wykazie ogłoszonym komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Articles published in journals not included in the list announced in the announcement of the minister responsible for higher education and science.

<i>journal or publishing house, issue, year, pages or DOI / ISBN number alternatively</i>		
B. Prezentacje konferencyjne / B. Conference presentations		
ustne (prezentowane osobiście) / talks (presented by PhD student) /		
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>		
plakatowe (prezentowane osobiście) / posters (presented by PhD student)		
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>		
C. Kierowanie projektami naukowymi i stypendia naukowe (np. NCN, FNP, NAWA). Uwaga: Studenci, którzy zostali przyjęci do Szkoły Doktorskiej w ramach projektu lub programu Doktorat Wdrożeniowy nie wskazują tego projektu/programu. / C. Principal investigator in scientific projects and scientific scholarships (e.g. NCN, FNP, NAWA). Please note: students who were admitted to International Doctoral School in a frame of project or Industrial Doctoral Program do not indicate this project/program.		
<i>nazwa instytucji finansującej, rodzaj projektu/stypendium, tytuł, funkcja w projekcie / name of financing institution, type of project/scholarship, project title, role in project</i>		
D. Staże naukowe (krajowe, zagraniczne) związane z realizacją rozprawy doktorskiej D. Internships (domestic, international) related to implementation of doctoral dissertation		
<i>kraj, nazwa instytucji, miejsce, okres trwania / country, name of host institution, place, time of duration</i>		
E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o projekty i stypendia złożone przez doktoranta) / E. Other (e.g. patents, patent applications, utility models and copyrights, project or scholarship applications submitted by PhD student)		

<i>kraj, data zgłoszenia lub uzyskania patentu / nazwa instytucji finansującej, rodzaj projektu/ stypendium, tytuł, funkcja w projekcie / country, date of register of patent applications or obtained patent / name of financing institution, type of project/scholarship, project title, role in project</i>
F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to the implementation of the doctoral dissertation, not included in the individual research plan
<i>np. publikacje, konferencje, staże, współpraca zagraniczna, projekty, granty, inne (potwierdzone kserokopiami) / e.g. publications, conferences, internships, international cooperation, projects, grants, other (confirmed by photocopies)</i>

Analiza SWOT procesu realizacji IPB i przygotowania rozprawy doktorskiej / SWOT analysis of IRP realization and preparation of doctoral dissertation

Silne strony / Strengths	Słabe strony / Weaknesses
<ul style="list-style-type: none"> • XXX • XXX 	<ul style="list-style-type: none"> • XXX • XXX
Szanse / Opportunities	Zagrożenia / Threats
<ul style="list-style-type: none"> • XXX • XXX 	<ul style="list-style-type: none"> • XXX • XXX

Dodatkowe wyjaśnienia, komentarze, podsumowanie doktoranta (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Additional comments, remarks and/or conclusions by PhD student (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

Niżej podpisany potwierdza niniejszym, że powyższe dane są zgodne z prawdą. / The undersigned hereby certifies that the above information is correct.

.....
data/date

.....
czytelny podpis doktoranta/legible signature of PhD student

Opinia promotora/promotorów (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / **Opinion of the Supervisor/Supervisors** (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

.....
data/date

.....
czytelny podpis promotora/legible signature of the Supervisor

.....
data/date

.....
*czytelny podpis drugiego promotora/legible signature
of the 2nd Supervisor*



(WZÓR/ SPECIMEN FORM)

**OCENA JAKOŚCI OPIEKI NAUKOWEJ
ZA OKRES OD (DD.MM.RR) DO (DD.MM.RR) / ASSESSMENT OF SCIENTIFIC GUIDANCE
FOR THE PERIOD (DD.MM.YY) TO (DD.MM.YY)**

1. Podstawowe dane dotyczące doktoranta / Basic data concerning PhD student

Imię / imiona i nazwisko doktoranta / Name/s and surname of PhD student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne / Pharmacology and Pharmacy <input type="checkbox"/> Nauki medyczne / Medical Sciences <input type="checkbox"/> Nauki o zdrowiu / Health Sciences
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / PhD student e-mail account (in e-doktorant system):	Numer legitymacji / Student ID:
Promotor rozprawy doktorskiej (1) / PhD dissertation Supervisor (1):	Promotor rozprawy doktorskiej (2) / PhD dissertation Supervisor (2):

**2. Charakterystyka współpracy z promotorem (wynik 1 – bardzo nisko, do 5 – bardzo wysoko)
/ Description of cooperation with the Supervisor (score 1 – very low, to 5 – very high)**

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time spent on cooperation with PhD student	
Ogólna kultura wzajemnych kontaktów i współpracy / General culture of mutual contact and cooperation	
Sugestie i inspiracje naukowe udzielane przez promotora / Suggestions and scientific inspiration provided by the Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach	

eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in conducted studies and experimental, model and survey research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorskich / Properness of collaboration in preparation of multi-author publications	
Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Involvement in assisting PhD student in acquiring own grants (both from internal and external sources of financing, e.g. Preludium)	
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Enabling PhD student's participation in projects realized in their Unit	
Ogólna ocena współpracy z promotorem / Overall assessment of cooperation with the Auxiliary Supervisor	
Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional)	

3. Charakterystyka współpracy z drugim promotorem (wynik 1 – bardzo nisko, do 5 – bardzo wysoko) / Description of cooperation with the 2nd Supervisor (score 1 – very low, to 5 – very high)

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time spent on cooperation with PhD student	
Ogólna kultura wzajemnych kontaktów i współpracy / General culture of mutual contact and cooperation	
Sugestie i inspiracje naukowe udzielane przez drugiego promotora / Suggestions and scientific inspiration provided by the 2 nd Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in conducted studies and experimental, model and survey research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorskich / Properness of collaboration in preparation of multi-author publications	
Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Involvement in assisting PhD student in acquiring own grants (both from internal and external sources of financing, e.g. Preludium)	
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Enabling PhD student's participation in projects realized in their Unit	

Ogólna ocena współpracy z drugim promotorem / Overall assessment of cooperation with the 2 nd Supervisor	
Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional)	

.....
data/date

.....
czytelny podpis doktoranta/legible signature of PhD student



(WZÓR/ SPECIMEN FORM)

**PROTOKÓŁ KOMISJI EWALUACYJNEJ DS. OCENY ŚRÓDOKRESOWEJ
– OCENA ZA OKRES (DD.MM.RRRR) DO (DD.MM.RRR) / EVALUATION PROTOCOL
OF THE EVALUATION COMMISSION FOR MID-TERM ASSESSMENT
– ASSESSMENT FOR THE PERIOD (DD.MM.YYYY) TO (DD.MM.YYYY)**

.....
(imię / imiona i nazwisko doktoranta / name/s and surname of PhD student)

Komisja Ewaluacyjna ds. Oceny Śródkresowej Doktoranta Międzynarodowej Szkoły Doktorskiej Uniwersytetu Medycznego w Łodzi (UM) w dyscyplinie:
w składzie:
/ Evaluation Commission for Mid-term Assessment the PhD student at UM International Doctoral School in the discipline:
consists of:

No.	Tytuł / stopień naukowy, imię, nazwisko / Scientific title / degree, Name, Surname	Rola / Role
1.	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	Przewodniczący Komisji / Head of the Commission
2.	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	Członek Komisji z UM / Member from UM
3.	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	Członek Komisji spoza UM / Member from outside UM
4.	Uniwersytet, Wydział / University, Faculty:	Obserwator – doktorant / Observer – PhD student

1. Ocena realizacji indywidualnego planu badawczego (IPB) i harmonogramu przygotowania rozprawy doktorskiej/ Assessment of implementation of Individual Research Plan (IRP) and timetable of doctoral dissaertation preparation

* Niepotrzebne skreślić. / Delete as appropriate.

Tytuł rozprawy doktorskiej (w języku dysertacji) / Original title of doctoral dissertation	
Termin złożenia dysertacji zaplanowany w IPB jest realny. / The date of submission of doctoral dissertation as planned in IRP is realistic.	TAK / NIE* / YES / NO*
Hipoteza lub problem badawczy została już sformułowana. / The research hypothesis or problem has already been formulated.	TAK / NIE* / YES / NO*
Odpowiednia metodyka badawcza została wybrana i zastosowana. / Appropriate research methodology has been chosen and applied.	TAK / NIE* / YES / NO*
Uzyskane dotychczas wyniki są istotne dla zrealizowania rozprawy doktorskiej. / The results obtained so far are relevant to implementation of doctoral dissertation.	TAK / NIE* / YES / NO*
Oczekiwane wyniki badań naukowych i/lub aplikacyjnych są możliwe do uzyskania w okresie kolejnych 2 lat. / Expected results of scientific and/or application research are possible to be obtained in the period of next 2 years.	TAK / NIE* / YES / NO*
Badania realizowane są zgodnie z harmonogramem zaplanowanym w IPB. / Realized research has been consistent with the timetable planned in IRP.	TAK / NIE* / YES / NO*
Jakość wykonywania zadań wynikających z harmonogramu przygotowania rozprawy doktorskiej jest zadowalająca. / The quality of implemented tasks resulting from the timetable of doctoral dissertation preparation is satisfying.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW*
Nowatorstwo wyników, ich ważność i wpływ na rozwój nauki, cywilizacji, społeczeństwa. / Innovation of results, their importance and influence on development of science, civilization, society.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW* ²⁷

2. Ocena dorobku naukowego i innej aktywności bezpośrednio związanej z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym F – dorobek naukowy i inne aktywności nieprzewidziane w indywidualnym planie badawczym) /**Assessment of scientific achievements and other activity directly related to implementation of doctoral dissertation** (A-E - elements included in the individual research plan, F – scientific achievements and other activities not provided for in the individual research plan)

Dorobek naukowy / Scientific achievements	Ocena Komisji / Commission assessment
A. Publikacje naukowe / A. Scientific publications	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
B. Prezentacje konferencyjne / B. Conference presentations	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
C. Kierowanie projektami naukowymi i stypendia naukowe / C. Principal investigator in scientific projects and scientific scholarships	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
D. Staże naukowe związane z realizacją rozprawy doktorskiej / D. Internships related to implementation of doctoral dissertation	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o projekty i stypendia złożone przez doktoranta) / E. Other (e.g. patents, patent applications, utility models and copyrights, project or scholarship applications submitted by PhD student).	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to the implementation of the doctoral dissertation, not included in the individual research plan	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY NOT APPLICABLE*

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* Niepotrzebne skreślić. Adnotację „NIE DOTYCZY” w wierszach A-E należy pozostawić w przypadku nieuwzględnienia danego elementu w indywidualnym planie badawczym. / Delete as appropriate. The annotation "NOT APPLICABLE" in lines A-E should be left if a given element is not included in the individual research plan.

3. Opinia dotycząca jakości opieki naukowej i wsparcia w prowadzeniu działalności naukowej / Opinion concerning scientific guidance and support in conducting scientific activities

Promotor / Supervisor	Drugi promotor / 2nd Supervisor
BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*

* Niepotrzebne skreślić. / Delete as appropriate.

4. Ocena prezentacji osiągnięć doktoranta i dyskusja naukowa / Assessment of Presentation of Achievements and scientific discussion

Prezentacja osiągnięć i dyskusja naukowa / Presentation of Achievements and scientific discussion	Ocena / Assessment
Prezentacja osiągnięć doktoranta / PhD student's Presentation of Achievements	BARDZO DOBRA/DOBRA/DOSTATECZNA/NEGATYWNA* / VERY GOOD/GOOD/SATISFACTORY/UNSATISFACTORY *
Dyskusja naukowa / Scientific discussion	BARDZO DOBRA/DOBRA/DOSTATECZNA/NEGATYWNA* / VERY GOOD/GOOD/SATISFACTORY/UNSATISFACTORY *

* Niepotrzebne skreślić. / Delete as appropriate.

5. Wynik głosowania Komisji Ewaluacyjnej ds. Oceny Śródkresowej / Voting result of the Evaluation Commission for Mid-term Assessment

Lp/No.	Imię i nazwisko / Name, Surname	Rola / Role	Wynik głosowania /Result of the vote*	Podpis i data lub status „on-line” / Signature and date or status „on-line”**
1.		Przewodniczący Komisji / Head of the Commission		
2.		Członek Komisji z UM / Member from UM		

3.	Członek Komisji spoza UM / Member from outside UM	
W roli obserwatora – doktorant/ Observer – PhD student:		

* Należy wpisać: „ocena pozytywna” lub „ocena negatywna”. / Please enter: "positive evaluation" or "negative evaluation".

** Status „on-line” należy wpisać w przypadku uczestniczenia w obradach Komisji za pośrednictwem środków komunikacji elektronicznej. / The "on-line" status should be entered in the case of participation in the Committee's deliberations via electronic means of communication.

6. Ocena końcowa doktoranta / Final assessment of PhD student

POZYTYWNA / POSITIVE*	NEGATYWNA / NEGATIVE*
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* Niepotrzebne skreślić. / Delete as appropriate.

7. Uzasadnienie końcowej oceny Komisji, uwzględniające poszczególne punkty raportu i prezentację doktoranta (OPIS – MIN. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Justification of Commission’s final assessment result taking into account specific points of PhD student’s Mid-term Report and his/her Presentation of Achievements (DESCRIPTION – MIN 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

Za Komisję / On behalf of the Commission:

*data / czytelny podpis przewodniczącego Komisji
/ date / legible signature of Head of Commission*

**RULES AND REGULATIONS
OF THE INTERNATIONAL DOCTORAL SCHOOL**

(introduced under Resolution No. 289/2019 of 28 May 2019
adopted by the Senate of the Medical University of Lodz)

consolidated text



Łódź 2019

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SECTION I GENERAL PROVISIONS

§ 1

1. The Rules and Regulations of the International Doctoral School, hereinafter referred to as the “Rules and Regulations”, specify the organization of studies at the International Doctoral School run by the Medical University of Lodz in the following disciplines: pharmaceutical sciences, medical sciences, health sciences, as well as the related rights and obligations of doctoral students.
2. The terms applied herein have the following meaning:
 - 1) University – the Medical University of Lodz;
 - 2) Senate – the University Senate;
 - 3) organizational unit – a University research and teaching unit, i.e., a department, clinical department or unit;
 - 4) Doctoral School – the International Doctoral School run by the University in the scientific disciplines specified in Item 1;
 - 5) doctoral student – a person pursuing their studies at the Doctoral School run by the University;
 - 6) Act – the Act of 20 July 2018 – Law on Higher Education and Science;
 - 7) Statutes – the Statutes of the Medical University of Lodz.
3. The rules of the procedure of conferring the degree of *doktor* [doctoral degree] are laid down under separate regulations.

§ 2

1. The studies at the Doctoral School last eight semesters and end with submission of a doctoral dissertation.
2. The studies at the Doctoral School prepare doctoral students for obtaining the degree of *doktor* [doctoral degree] in the field of medical sciences and health sciences, in the following scientific disciplines: pharmaceutical sciences, medical sciences and health sciences, and creates conditions for doctoral students to:
 - 1) prepare for performing teaching, research and research and development work;
 - 2) acquire the skill of taking advantage of the world’s scientific achievements;
 - 3) identify and solve research problems, plan and conduct research studies, as well as use results of studies through patents and publications;
 - 4) acquire high research competencies and scientific independence;
 - 5) prepare for independent planning of their own scientific development and taking up challenges in the professional and public field with consideration given to the ethical aspect and responsibility, in compliance with the European Charter for Researchers;
 - 6) prepare for participation in exchange of research experience and ideas, also in the international community.
3. No fees are charged for the studies offered to doctoral students at the International Doctoral School.

§ 3

1. The studies at the Doctoral School are conducted in compliance with the programme of studies and an individual research plan.
2. The academic year at the Doctoral School begins on 1 October and ends on 30 September. It is divided into two semesters.
3. The main lecture language at the Doctoral School is English.

SECTION II
SUPERVISION OVER THE DOCTORAL SCHOOL

§ 4

1. The Doctoral School is managed by the Head appointed and removed by the Rector in compliance with the procedure specified in the Statutes.
2. The position of the Head of the Doctoral School may be held by an academic teacher employed with the University being their primary place of employment and holding the title of professor or *doktor habilitowany* (habilitated doctor).
3. Supervision over the Doctoral School is exercised by the Rector.

§ 5

1. In particular, the Head of the Doctoral School:
 - 1) plans a development strategy for the Doctoral School and presents it to the Rector;
 - 2) organizes and supervises the implementation of the programme of studies at the Doctoral School;
 - 3) chairs the Recruitment Committee conducting the procedure of recruitment to the Doctoral School;
 - 4) enters candidates who are qualified for admission to the Doctoral School into the doctoral student register;
 - 5) after consulting a doctoral student, appoints their doctoral dissertation supervisor(s) and an assistant supervisor;
 - 6) (repealed);
 - 7) takes final decisions on awarding doctoral students credits for subsequent years of studies;
 - 8) upon a doctoral student's request, suspends their studies at the Doctoral School for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave specified in the Act of 26 June 1974 – Labor Code;
 - 9) gives consent for:
 - a) changing a supervisor(s) or an assistant supervisor,
 - b) extending the time limit for submission of a doctoral dissertation specified in an individual research plan,
 - c) leaving of a doctoral student for internship abroad and conducting research outside the University, as specified in the Rules and Regulations;
 - 10) files a request with the Discipline Scientific Council for appointing the Evaluation Committee for Mid-term Assessment;
 - 11) cooperates with the University Scientific Council on defining the rules of recruitment to the Doctoral School and developing the programme of studies at the Doctoral School;
 - 12) prepares a draft version of the Rules and Regulations of the Doctoral School and presents it to the Senate;
 - 13) presents a report on the Doctoral School's operation for each academic year to the Rector.
2. A doctoral student may file an appeal against final decisions made by the Head of the Doctoral School and specified in Items 1 Points 5-9 with the Rector within 14 days following the receipt of a notice informing thereon.

SECTION III
ADMISSION TO THE DOCTORAL SCHOOL

§ 6

1. Recruitment to the Doctoral School is conducted through a contest and in compliance with the procedure specified by the Senate.
2. A person may be a doctoral student at one doctoral school only at the same time.
3. A doctoral student may not be employed as an academic teacher or academic staff member, excluding the exceptions specified in Article 209 Item 10 of the Act.

§ 7

1. A person admitted to the Doctoral School commences their studies and acquires the rights of a doctoral student upon taking the pledge the content of which is specified in the Statutes.
2. The University issues an electronic doctoral student identity card (EDSIC) to each doctoral student.
3. A doctoral student is entitled to hold their EDSIC from the date of making the pledge until the date of completion of their studies or removal from the doctoral student register.
4. The validity of EDSIC held by a doctoral student who has been awarded a credit for a year of study, in accordance with § 21 Item 3, is extended for the following academic year.
5. Doctoral students of a foreign university or research institution who pursue a part of their studies at the Doctoral School will be issued an EDSIC based on the submitted request.

SECTION IV RIGHTS AND OBLIGATIONS OF DOCTORAL STUDENTS

Chapter 1 Rights of doctoral students

§ 8

A doctoral student has, in particular, the right to:

- 1) scientific guidance provided by their supervisor(s) or an assistant supervisor;
- 2) acquire knowledge and develop interests and, for such purposes, use the University scientific infrastructure – within the scope of the University financial means and organizational capabilities;
- 3) participate in seminars, research, development and implementation works and in open scientific meetings organized at the University;
- 4) use the University's library, information and archive collections;
- 5) doctoral scholarship – as specified in the Act and the Rules and Regulations;
- 6) receive awards and distinctions;
- 7) join the University organizations of doctoral students and associations – in compliance with the rules specified in the Act of 7 April 1989 – Law on Associations, the Statutes and regulations of such organizations and associations;
- 8) suspend their studies at the Doctoral School for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave specified in the Act of 26 June 1974 – Labor Code;
- 9) apply for:
 - a) changing their supervisor(s) or assistant supervisor,
 - b) extending the time limit for submission of a doctoral dissertation specified in an individual research plan – under the terms and conditions specified in the Rules and Regulations;

- 10) apply for:
 - a) a student loan – under the terms and conditions specified in separate regulations,
 - b) accommodation at a University student residence hall, including accommodation for their spouse or child – under the terms and conditions and in compliance with the procedure specified in the rules and regulations of benefits offered to students;
- 11) holiday breaks not exceeding eight weeks annually; such breaks should be taken in periods in which no teaching classes are conducted and should be approved by their supervisor;
- 12) social insurance and health insurance – in compliance with the rules specified in § 31 Items 6 and 7;
- 13) assess the quality and usefulness of courses conducted at the Doctoral School by submitting evaluation questionnaires following completion of the studies at the Doctoral School;
- 14) in the case of any dispute between a doctoral student and their supervisor – filing a request for mediation with the Head of the Doctoral School; it is required that at least one representative of the Doctoral Student Government participate in mediations between a doctoral student and their supervisor.

§ 9

1. For research purposes related to preparation of their doctoral dissertation, a doctoral student also has the right to:
 - 1) participate in national and international scientific seminars, conferences, conventions and symposiums;
 - 2) complete internship in foreign research centers and conduct research in domestic and foreign research institutions – with the consent of the Head of the Doctoral School given after obtaining an opinion of a supervisor(s).
2. Internship completed abroad is included in the period of studies at the Doctoral School.
3. The Head of the Doctoral School may award a doctoral student a credit for courses or professional placement training completed by a doctoral student during their internship abroad. Such courses or professional placement training are regarded as those specified in the programme of studies.

§ 10

1. A doctoral student who is a disabled person has the right to apply for adjusting conditions for completion of the programme of studies at the Doctoral School to their needs resulting from disability in a way that will enable them to fully participate in the education process.
2. Doctoral students specified in Item 1 are:
 - 1) disabled persons who hold a valid disability certificate, disability level certificate or an equivalent document;
 - 2) persons suffering from chronic diseases who do not hold the certificates specified in Point 1, and whose health condition is confirmed by submitted medical documentation;
 - 3) persons whose sudden disease or accident result in a temporary inability to fully participate in courses, and such circumstances are confirmed by submitted medical documentation.
3. The scope of adjustment of conditions for completion of the programme of studies, upon a doctoral student's request, is determined by the Head of the Doctoral School following consultation with a specialist for disabled persons.
4. Adjustment of conditions for completion of the programme of studies to suit a doctoral student's needs resulting from their disability may particularly involve:
 - 1) using by a doctoral student, during classes, credit tests and exams:
 - a) support provided by an assistant for the disabled,
 - b) technological solutions designed for a specific type of disability;

- 2) modification of the procedure of participation in teaching classes;
- 3) changing time limits and forms of taking credit tests and exams;
- 4) providing a doctoral student with teaching materials in a form adapted to a specific type of disability.

Chapter 2

Obligations of doctoral students

§ 11

1. A doctoral student is obliged to comply with the Rules and Regulations.
2. A doctoral student is also obliged to observe other University internal regulations and the Code of Doctoral Student Ethics.
3. The main responsibilities of a doctoral student include completion of the programme of studies and implementation of an individual research plan, including:
 - 1) participation in teaching classes specified in the programme of studies;
 - 2) obtaining credits for courses specified in the programme of studies within set time limits;
 - 3) completion of professional placement training in the form of conducting or participation in conducting classes – in the number of hours specified in the programme of studies;
 - 4) conducting research studies under the guidance of their supervisor(s) and preparation of their doctoral dissertation in compliance with the schedule specified in an individual research plan.
4. A doctoral student is also obliged to:
 - 1) collect an electronic doctoral student ID, a badge and a password for access to an electronic doctoral student service system and protect them against access by any third parties;
 - 2) use their electronic mail address generated in the University IT system when contacting University employees;
 - 3) develop, following consultation with their supervisor(s), an individual research plan including, in particular, a schedule of preparation and the set time limit for submission of their doctoral dissertation;
 - 4) submit, to the Head of the Doctoral School, an annual report on the course of studies at the Doctoral School specified in § 21 Items 3 and 4, including an opinion of their supervisor(s);
 - 5) make efforts to obtain funds for completion of research studies related to preparation of their doctoral dissertation;
 - 6) conduct research studies necessary for preparation of their doctoral dissertation in organizational units;
 - 7) sign the attendance list in an organizational unit in which research studies are conducted;
 - 8) in the case of absence from classes or an organizational unit in which research studies are conducted – immediately submit, to the unit responsible for administrative service of doctoral students, a medical certificate on temporary incapacity to participate in classes or research studies or, in justified cases – other written excuse;
 - 9) immediately notify the University about any change of personal data, including a change of address, and on any changes having an impact on the legal permissibility of studies at the Doctoral School and receiving doctoral scholarship;
 - 10) preserve the good name of the University;

- 11) perform activities promoting science;
- 12) attend the so-called summer and winter schools and other forms of classes developing their knowledge, skills and competencies;
- 13) present the results of research studies at national and international scientific conferences.

§ 12

A doctoral student is obliged to hold documents confirming the fact of undergoing current medical tests specified in the Regulation of the Minister of Health on medical tests for candidates for post-primary or higher schools and professional qualification courses, pupils of such schools, students, participants of professional qualification courses and doctoral students.

SECTION V ORGANIZATION OF STUDIES

Chapter 1 Scientific guidance

§ 13

1. The Doctoral School provides a doctoral student with scientific guidance of:
 - 1) a supervisor or supervisors or
 - 2) a supervisor and an assistant supervisor.
2. The Head of the Doctoral School, after consultation with a doctoral student, appoints their supervisor(s) within three months following the date of commencing studies.
- 2a. The Head of the Doctoral School, at a supervisor's request and after consultation with a doctoral student, may appoint an assistant supervisor for a doctoral student, subject to Item 2b.
- 2b. The appointment of an assistant supervisor is not possible if the scientific guidance is provided by supervisors.
3. The function of a supervisor may be performed by a person holding the degree of *doktor habilitowany* (habilitated doctor) at least and having scientific achievements, in the period of three years preceding assuming the duties of a supervisor, such as articles published in Impact Factor journals, scientific magazines or reviewed materials from international conferences, included in the current list announced by the Minister of Science and Higher Education
4. A person holding the degree of *doktor* [doctoral degree] at least may be an assistant supervisor.
5. A person who does not meet the requirements specified in Item 3 but is an employee of a foreign university or research institution may be a supervisor, if the University Scientific Council or a relevant scientific discipline council of the University decides that the person has considerable academic achievements in the field of scientific issues a doctoral dissertation relates to.
6. The function of a supervisor may not be performed by a person who in the preceding five years:
 - 1) was a supervisor of four doctoral students who were removed from the doctoral student register due to a negative result of mid-term assessment, or
 - 2) provided guidance in relation to preparation of a doctoral dissertation to at least two persons applying for the degree of *doktor* [doctoral degree] who did not receive positive reviews.

7. A supervisor confirms assuming the duties resulting from scientific guidance in writing.
8. A supervisor and an assistant supervisor may provide scientific guidance to not more than three doctoral students at the same time.
9. The number of doctoral students referred to in Item 8 does not include doctoral students who receive education under programmes or projects financed from external sources.

§ 14

1. The tasks of a supervisor include in particular:
 - 1) providing a doctoral student with assistance in developing the assumptions of a research project being the basis for preparation of their doctoral dissertation;
 - 2) developing, together with a doctoral student, an individual research plan specifying, in particular, the schedule of preparation and the time limit for submission of a doctoral dissertation;
 - 3) providing guidance in the implementation of an individual research plan;
 - 4) making an annual assessment of a doctoral student's progress in the implementation of an individual research plan and issuing an opinion on a doctoral student's annual report;
 - 5) providing funds necessary for conducting a research project;
 - 6) issuing opinions on a doctoral student's requests concerning the course of studies;
 - 7) assessing a doctoral dissertation prepared by a doctoral student;
 - 8) developing their qualifications continuously – acquiring and extending knowledge and skills particularly by participation in conferences, training courses or workshops.
2. A supervisor is responsible for conducting on-site occupational work and safety training for a doctoral student at a unit where research studies are conducted and professional placement training specified in the programme of studies is carried out. The scope of the training should be adjusted as required by the nature of a doctoral student's research study and professional placement training.
3. An assistant supervisor performs a supportive function in scientific guidance provided to a doctoral student, and in particular in planning research, as well as implementation and analysis of their results.

§ 15

1. A doctoral student may file a request for changing their supervisor(s) with the Head of the Doctoral School or for appointing another supervisor(s), subject to Items 2 and 2a. The request has to include substantiation.
2. It is possible to change a supervisor(s) appointed within the set time limit specified in § 13 Item 2 within nine months following the commencement of studies.
- 2a. It is not possible to appoint another supervisor(s) or an assistant supervisor if the scientific guidance is provided by a supervisor and an assistant supervisor.
3. In exceptional and justified cases, the Head of the Doctoral School may decide on changing a supervisor(s), without applying the rule specified in Item 2.
4. In the cases specified in Items 2 and 3, a supervisor is changed in compliance with the rules set out in § 13 Items 3-9.
5. In the case of a supervisor's prolonging absence, the Head of the Doctoral School may appoint another academic teacher to perform the function of a supervisor temporarily, in compliance with the rules set out in § 13 Items 3-8.
6. In the case of substituting an assistant supervisor, the rules set out in Items 1-5 are applied accordingly.

Chapter 2

Programme of studies

§ 16

1. The programme of studies at the Doctoral School is determined by the Senate. The programme of studies has to be developed in consultation with the Doctoral Student Government under the procedure specified in the Statutes.
2. The programme of studies is published on the University website not later than five months before the commencement of the recruitment procedure.
3. The education of doctoral students at the Doctoral School may be provided in cooperation with another entity, in particular an entrepreneur or a foreign university or research institution.

§ 17

1. The programme of studies at the Doctoral School includes, in particular, obligatory and elective courses as well as professional placement training. The programme of studies may also provide for lectures of visiting professors, internship abroad, courses organized in the form of summer or winter schools and study visits.
2. Teaching classes at the Doctoral School may be conducted with the use of distance education methods and techniques (e-learning).
3. The Head of the Doctoral School may oblige a doctoral student to participate in scientific events, including conferences, training courses or workshops by which the student may develop their knowledge, skills and competencies.
4. Completion of the programme of studies at the Doctoral School results in achieving the learning outcomes at level 8 of the Polish Qualifications Framework specified under the Act of 22 December 2015 on the Integrated System of Qualifications and regulations introduced pursuant to Article 7 Item 3 thereof.
5. Appendices to the education program are teaching guidelines for specific courses called "syllabuses".
6. A syllabus specifies in particular:
 - 1) curriculum contents;
 - 2) modes of conducting classes;
 - 3) ways of verifying the learning outcomes;
 - 4) literature for the course.
7. The syllabus is adopted for the whole cycle of studies and, within duration thereof, it is not subject to any amendments, except for those made to the program specified in § 17a Item 3.

§ 17a

1. The programme of studies at the Doctoral School is subject to regular assessment and improvement.
2. In order to improve the programme of studies, amendments may be made thereto. The amendments will be introduced to the new cycle of studies.
3. Within the cycle of studies, introduced amendments will only:
 - 1) concern the selection of the curriculum contents provided to doctoral students during the courses and including the latest scientific achievements or achievements related to professional activity;
 - 2) result from the requirement to:
 - a) remove irregularities identified by the Scientific Evaluation Committee (*Komisja Ewaluacji Nauki - KEN*),
 - b) adjust the programme of studies according to the amendments made to

the commonly binding law

§ 18

1. The number of professional placement training hours in the form of teaching classes at the University or participation therein is:
 - 1) in the 1st year of study – 30 teaching hours;
 - 2) in the 2nd, 3rd and 4th years of studies – 60 teaching hours a year.
2. A doctoral student employed as an academic teacher, subject to § 6 Item 3, conducting teaching classes at the University, is exempt from professional training in the form of conducting or participation in conducting of teaching classes. The exemption is equivalent to obtaining a credit for teaching practice course.

Chapter 3 Individual research plan

§ 19

1. An individual research plan is developed by a doctoral student, following consultation with their supervisor(s) and submitted, in Polish and English version, to the Head of the Doctoral School within 12 months following the commencement of studies. The template of an individual research plan is enclosed as Appendix No. 1 to the Rules and Regulations.
2. In the case of appointing an assistant supervisor, an individual research plan is presented after their approval is granted.
3. An individual research plan specifies in particular:
 - 1) subject and assumptions of a research project, including research objectives of the planned studies and the method of completion thereof;
 - 2) schedule of preparation and date of submission of a doctoral dissertation
 - 3) full name, degree or academic title of a supervisor(s) or and an assistant supervisor and the scope of their duties and rules of cooperation;
 - 4) method of financing research studies;
 - 5) method of presentation of results of studies, including in the form of scientific articles or scientific meeting communications;
 - 6) participation in scientific conferences, internships or other forms extending knowledge and skills in the field studied;
 - 7) participation in international exchange programmes;
 - 8) list of the University's research infrastructure to which a doctoral student has access.
4. In exceptional and justified cases, upon a request filed jointly by a doctoral student and their supervisor(s), the Head of the Doctoral School may give consent for an update of an individual research plan.
5. Implementation of an individual research plan is subject to mid-term assessment in compliance with the rules specified in § 23 and 24.

SECTION VI
VERIFICATION OF LEARNING OUTCOMES

Chapter 1
Awarding a credit for a course

§ 20

1. A credit for a course may be awarded based on an exam, a test with a grade or a credit test. The form of awarding a credit for a course is specified in the schedule of the programme of studies implementation.
2. Exams and credit tests may be conducted in the form of written and spoken tests verifying knowledge and skills.
3. Exams and credit tests may be conducted in English, if a course was run in the language.
4. A credit for a course may also be awarded based on written assignments (essays) on a given topic, multimedia projects or presentations prepared by doctoral students.
5. An academic teacher informs doctoral students about the form of exam or credit test prior to commencement of a course.
6. The result of an exam or a credit test is entered into a doctoral student's electronic index to which access is provided via the University IT system.
7. A credit for a doctoral seminar is awarded during an annual public scientific review session at which a doctoral student gives presentation in English on scientific hypotheses, methods and results of their research studies.
8. A doctoral student's presentation at a public scientific review session is assessed by a committee appointed by the Head of the Doctoral School. The Head of the Doctoral School may invite external experts to participate in the work of the committee and act in an advisory capacity. The result of the assessment is entered into a doctoral student's electronic index by the Head of the Doctoral School.
9. A credit for practical placement training is awarded by a supervisor.
10. A doctoral student has the right to take an exam or a credit test in two attempts; the second exam or credit test attempt is a retake.
11. If a doctoral student fails to take an exam or a credit test specified in Item 7 due to illness or a leave for academic purposes, the Head of the Doctoral School, upon a doctoral student's request, may set another date of the exam or credit test.
12. In exceptional and justified cases, a doctoral student may obtain consent of the Head of the Doctoral School for exemption from attendance at specific courses included in the programme of studies, or a consent for repeating a course/courses provided that it does not result in extending the period of studies over the time limit specified in § 2 Item 1.
13. The Head of the Doctoral School may give a doctoral student a consent for obtaining a credit in advance for a course scheduled for the subsequent year or years of studies in the programme of studies.

Chapter 2
Awarding a credit for a year of study

§ 21

1. A period for which credits are awarded at the Doctoral School is an academic year.
2. The condition for being awarded a credit for a year of study at the Doctoral School is:
 - 1) obtaining a credit for a course and professional placement training specified in the programme of studies;

- 2) completion of research studies and progress in preparation of a doctoral dissertation according to a schedule specified in an individual research plan.
3. The Head of the Doctoral School awards a credit for a year of study by making an entry in a doctoral student's electronic index based on a doctoral student's annual report approved by their supervisor(s).
4. A doctoral student is obliged to file an annual report on performing the duties specified in Item 2 with the Head of the Doctoral School, in Polish and English version, by 30 August. The template of the report is enclosed as Appendix No. 2 to the Rules and Regulations.
5. A doctoral student does not have the right to repeat a year of study.
6. In exceptional and justified cases, the Head of the Doctoral School may postpone fulfillment of some of duties of a doctoral student until the next academic year.

Chapter 3

Scale of grades and a grade point average

§ 22

1. The results of credit tests and exams and the grade point average are expressed by the following scale of grades:
 - 2) 5,0 – *bardzo dobry*;
 - 3) 4,5 – *ponad dobry*;
 - 4) 4,0 – *dobry*;
 - 5) 3,5 – *dość dobry*;
 - 6) 3,0 – *dostateczny*;
 - 7) 2,0 – *niedostateczny*.
2. The scale of grades specified in Item 1 may be applied in its translated version, in English:
 - 1) 5.0 – *Excellent*;
 - 2) 4.5 – *Very Good*;
 - 3) 4.0 – *Good*;
 - 4) 3.5 – *Satisfactory*;
 - 5) 3.0 – *Sufficient*;
 - 6) 2.0 – *Failed*.
3. A grade point average is calculated as an arithmetic mean of grades obtained by a doctoral student in all credit test and exam attempts.

Chapter 4

Mid-term assessment

§ 23

1. The implementation of the individual research plan referred to in § 19 is subject to mid-term assessment.
2. The mid-term assessment is carried out in the middle of the period of studies specified in the programme of studies at the Doctoral School, however, not later than by the end of the fifth semester of studies.
3. The mid-term assessment ends with a positive or negative result. The assessment result, including a justification, is open to the public and it is announced on the University website within a time limit set in the schedule specified in Item 5.
4. The mid-term assessment also includes evaluation of the quality of scientific guidance provided by a supervisor(s).
5. The schedule of the mid-term assessment is set by the Head of the Doctoral School. It is published for doctoral students at the University website.

6. The mid-term assessment is based on:
 - 1) an individual research plan;
 - 2) report on the implementation of the individual research plan prepared by a doctoral student in Polish and English, approved by their supervisor(s); a doctoral student submits the report in written and electronic version, in Polish and English, to the Evaluation Committee for Mid-term Assessment through the Head of the Doctoral School within a time limit set in the schedule specified in Item 5; the template of the report is enclosed as Appendix No. 3 to the Rules and Regulations;
 - 3) annual reports submitted by a doctoral student after the first and the second years of study;
 - 4) evaluation of the quality of scientific guidance provided by a supervisor(s), in Polish and English version; the template is enclosed as Appendix No. 4 to the Rules and Regulations;
 - 5) an assessment interview at which a doctoral student presents their scientific achievements related to the preparation of their doctoral dissertation.
7. The condition for being admitted to the mid-term assessment is the submission of the documents listed in Item 6 Points 2 and 4 within the time limit specified in the schedule referred to in Item 5.
8. Presence of a doctoral student at the mid-term assessment, on the date specified in the schedule referred to in Item 5, is obligatory. A doctoral student may excuse their absence by presenting the Head of the Doctoral School with a medical certificate or, in justified cases, another written excuse. In the case of an excused absence, the Head of the Doctoral School will set a new date for the mid-term assessment.
9. Failure by a doctoral student to submit the documents required for the mid-term assessment within the prescribed time limit, or unexcused failure to attend the mid-term assessment on the scheduled date will incur a negative result of the mid-term assessment.
10. In the case of a negative mid-term assessment, a doctoral student is removed from the doctoral student register, under the rules specified in § 35.

§ 24

1. Mid-term assessment is carried out by the Evaluation Commission for Mid-term Assessment appointed, upon a request of the Head of the Doctoral School, by the Scientific Discipline Council in which a doctoral dissertation is prepared. The Scientific Discipline Council nominates a chairperson who manages the work of the Commission.
2. In justified cases, the Scientific Discipline Council, upon the request of the Head of the Doctoral School, may change the composition of the Evaluation Committee for Mid-term Assessment.
3. The Evaluation Committee for Mid-term Assessment is composed of three persons, including at least one person holding the title of *doktor habilitowany* (habilitated doctor) or the title of professor in the discipline in which a doctoral dissertation is being prepared, employed outside the University, or a person referred to in § 13 Item. 5. Neither a supervisor nor an assistant supervisor may be members of the Evaluation Committee for Mid-term Assessment.
4. Meetings of the Evaluation Committee for Mid-term Assessment are also attended by a representative of doctoral students who acts as an observer.
5. Meetings of the Evaluation Committee for Mid-term Assessment are attended by all its members.
6. Decisions of the Evaluation Committee for Mid-term Assessment are taken by a simple majority of votes. Members of the Committee may not abstain from voting.

7. In justified cases, a member of the Evaluation Committee for Mid-term Assessment may participate in the meetings of the Committee remotely, by means of electronic communication, ensuring, in particular, multilateral communication in real time, in compliance with the necessary security rules.
8. The outcome of the mid-term assessment is determined in a closed meeting, without the participation of a doctoral student or their supervisor.
9. The Evaluation Committee for Mid-term Assessment draws up minutes, in Polish and English, to be signed by the Chairperson of the Committee. A template of the minutes is specified in Appendix No. 5 to the Rules and Regulations.
10. The mid-term assessment minutes, including the report specified in § 23 Item 6 Point 2, is kept in a doctoral student's personal files.
11. A doctoral student and their supervisor(s) have the right to get familiar with the mid-term assessment minutes.
12. In the event of a breach of the formal conditions of the mid-term assessment concerning the composition of the Evaluation Committee for the Mid-term Assessment, or conducting of the procedure of the assessment in violation of the Rules and Regulations, a doctoral student has the right to submit objections to the Head of the Doctoral School, within seven days of the publication of the result of the assessment, and file a request for re-assessment.
13. The grounds for objections may not be based on complaints concerning the substantive assessment made by the Evaluation Committee for the Mid-term assessment.
14. Objections based on the grounds referred to in Item 13 will not be considered.
15. A doctoral student has the right to appeal to the Rector against the decision of the Head of the Doctoral School made in the case referred to in Item 12. The decision of the Rector is final.

SECTION VII DOCTORAL DISSERTATION

Chapter 1 Submission of a doctoral dissertation

§ 25

1. Studies of a doctoral student at the Doctoral School end with submission of their doctoral dissertation.
2. A doctoral student submits their doctoral dissertation in written version, along with an abstract in English and a positive opinion of their supervisor(s) to the Head of the Doctoral School, within a time limit specified in the individual research plan. An abstract in Polish must also be attached to a doctoral dissertation prepared in a foreign language.
3. A doctoral dissertation may have the form of a written paper, including a scientific monograph, a collection of published and theme-related scientific articles, a design, construction, technological or implementation work, as well as an independent and separated part of a collective work.
4. In the case of submission of a doctoral dissertation before the end of the period of studies completion stipulated in the programme of studies, the Head of the Doctoral School, upon a doctoral student's request, exempts them from the obligation to participate in the remaining part of classes and professional placement training until the end of the period of studies.
5. Studies at the Doctoral School in the case specified in Item 4 may not last for a period shorter than six semesters.

Chapter 2
Extending the time limit for submission of a doctoral dissertation

§ 26

1. Upon a doctoral student's request, the Head of the Doctoral School may extend the time limit for submission of a doctoral dissertation specified in an individual research plan, in the following cases:
 - 1) long-term illness of a doctoral student or their supervisor or other ill-fated reasons,
 - 2) necessity of conducting long-term research studies,
 - 3) other circumstances beyond the control of a doctoral student or their supervisor,
 - 4) suspension of studies stipulated in § 29– for the overall period not longer than two years.
2. A doctoral student has to enclose substantiation and the opinion of their supervisor(s) to the request.
3. Extending the time limit for submission of a doctoral dissertation results in extending the period of studies at the Doctoral School, and a doctoral student retains their right to doctoral scholarship subject to § 30 Item 2.

SECTION VIII
DOCUMENTING THE COURSE OF STUDIES

§ 27

1. The course of studies at the Doctoral School is documented by:
 - 1) a doctoral student's electronic index to which doctoral students and academic teachers have access via the University IT system;
 - 2) data stored in the University IT system in printed version:
 - a) minutes on awarding credits for courses,
 - b) doctoral student periodic achievement record.
2. The rules of keeping records on the course of studies are established by the Rector.

§ 28

1. Each doctoral student is given an index number – a subsequent within a given academic year until completion of studies at the Doctoral School.
2. Personal files of each doctoral student are marked with a student index number.
3. Personal files of each doctoral student include:
 - 1) documents required from a candidate for the Doctoral School;
 - 2) minutes of the Recruitment Committee on the procedure of recruitment to the Doctoral School;
 - 3) written version of the pledge signed by a doctoral student;
 - 4) confirmation of receipt of an electronic doctoral student ID and its copies;
 - 5) consent of a supervisor(s) for providing scientific guidance to a doctoral student;
 - 6) individual research plan;
 - 7) a doctoral student's annual reports;
 - 8) minutes on awarding credits for courses and doctoral student periodic achievement record;
 - 9) minutes on the mid-term assessment;
 - 10) a doctoral student's requests and applications filed in relation to the course of studies;
 - 11) decisions regarding the course of studies;
 - 12) doctoral dissertation with an opinion of a supervisor(s) enclosed.

SECTION IX SUSPENSION OF STUDIES

§ 29

At a doctoral student's request, the Head of the Doctoral School suspends their studies for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave specified in the Act of 26 June 1974 – Labor Code.

SECTION X DOCTORAL SCHOLARSHIP

§ 30

1. A doctoral student who is not a holder of the degree of *doktor* [doctoral degree] receives doctoral scholarship.
2. An overall period in which doctoral scholarship is received may not exceed four years.
3. A period of suspension of studies specified in § 29 is not included in the period defined in point 2.

§ 31

1. The amount of monthly doctoral scholarship is at least:
 - 1) 37% of the remuneration for professors – up to the month in which mid-term assessment is carried out;
 - 2) 57% of the remuneration for professors – following the month in which mid-term assessment is made.
2. The amount of monthly doctoral scholarship is determined by the Rector.
3. The amount of doctoral scholarship may depend on a doctoral student's achievements. The criteria and procedure of awarding an increased scholarship and its amount are established by the Rector.
4. A doctoral student who holds a disability certificate, disability level certificate or the decision specified in Article 5 and Article 62 of the Act of 27 August 1997 on professional and social rehabilitation and employment of disabled persons, receives, in the period specified in § 30 Item 2, doctoral scholarship in the amount defined in Item 1 Point 1 and increased by 30%.
5. In the case of a doctoral student who, following the mid-term assessment with a positive result, is employed as an academic teacher or an academic staff member for the number of hours not exceeding half of the full time, the amount of scholarship is 40% of the monthly scholarship specified in Item 1, Point 2.
6. The University pays social insurance contributions stipulated in the regulations on social insurance system – obligatory old age pension, disability pension and accident insurance. The contributions are deducted from the amount of doctoral scholarship. The University deducts health insurance contributions if a doctoral student is not covered by the insurance based on any other entitlement.
7. Sickness insurance for doctoral students is voluntary.
8. Doctoral scholarship is not awarded to a doctoral student receiving remuneration of at least 150% of the amount of the doctoral scholarship to which they are entitled, in accordance with Item 1 under employment by the University, in connection with the implementation of a research project referred to in Article 119 Item 2 Points 2 and 3 of the Act of 20 July 2018 - Law on Higher Education and Science, during the period of that employment.

§ 32

1. In the period of suspension of studies specified in § 29, the provisions on determining the maternity benefit are applied accordingly when establishing the amount of doctoral scholarship, however, the basis for the benefit assessment is understood as the amount of monthly doctoral scholarship due on the day of filing a request for suspension.
2. A doctoral student who submitted their doctoral dissertation, before the set date of completion of studies stipulated in the programme of studies, receives the doctoral scholarship until the day on which the time limit for completion of studies ends, however, no longer than for a period of six months, subject to § 30 Item 2.

§ 33

A doctoral student may be awarded:

- 1) scholarship – by a local government unit;
- 2) academic scholarship – by a natural person or a legal person not being any state or local government legal person;
- 3) scholarship of the Minister of Science and Higher Education for eminent young scholars - in accordance with the rules laid down in the Act, or other scholarships awarded under separate regulations.

SECTION XI DISCIPLINARY LIABILITY OF DOCTORAL STUDENTS

§ 34

Doctoral students are subject to disciplinary liability for violating the rules applied at the University and for committing acts demeaning the dignity of a doctoral student under the procedure specified in the Act, secondary legislation and the University internal regulations.

SECTION XII REMOVAL FROM THE DOCTORAL STUDENT REGISTER

§ 35

1. A doctoral student is removed from the doctoral student register in the following cases:
 - 1) obtaining a negative result of the mid-term assessment;
 - 2) failure to submit a doctoral dissertation within the time limit specified in an individual research plan;
 - 3) withdrawal from studies;
 - 4) failure to commence studies;
 - 5) violation of the prohibition referred to in Article 200 Item 7 or Article 209 Item 10 of the Act;
 - 6) imposing a disciplinary penalty of expulsion from the Doctoral School.
2. A doctoral student may be removed from the doctoral student register in the following cases:
 - 1) unsatisfactory progress in preparation of their doctoral dissertation;
 - 2) failure to fulfill the obligations specified in § 11 Items 1 and 3.
3. The statement on withdrawal from studies at the Doctoral School should be submitted by a doctoral student in written form to the Head of the Doctoral School.
- 3a. A doctoral student is deemed not to have commenced their studies if they do not make the pledge referred to in § 7 Item 1 within five days from the beginning of the academic year.
4. A doctoral student is removed from the doctoral student register by an administrative decision of the Rector. If the Rector passes such a decision, a request for reconsidering of

the case may be filed within 14 days following the receipt thereof.

- 4a. In the proceedings for the removal of a doctoral student from the doctoral student register, in the cases referred to in Item 1, Point 5, a doctoral student is requested to submit, within no less than 30 days, a letter of resignation from their studies in another doctoral school or from their employment as an academic teacher or academic staff member.
5. The removal from the doctoral student register results in the loss of the entitlement to the doctoral scholarship. Payment of the doctoral scholarship is suspended on the first day of the month following the month in which the decision on removal became final.
6. In the case of removal from the doctoral student register, it is not possible to resume studies. A person who was removed from the doctoral student register may be admitted to the Doctoral School under the recruitment procedure.
7. A person removed from the doctoral student register is obliged to return their electronic doctoral student identification document.

SECTION XIII FINAL PROVISIONS

§ 36

A doctoral student is obliged to get familiar with the Rules and Regulations before commencement of their studies.

§ 37

In all matters not settled herein, relevant decisions are taken by the Rector.

§ 38

The Rules and Regulations become effective on 1 October 2019.

§ 39

Any amendments to the Rules and Regulations are made in compliance with the relevant provisions on adoption hereof.

Załącznik nr 1
do Regulaminu Międzynarodowej Szkoły Doktorskiej
Appendix no. 1
to the Rules and Regulations of the International Doctoral School



(WZÓR/SPECIMEN FORM)

.....
(pieczęć Międzynarodowej Szkoły Doktorskiej/
seal of the International Doctoral School)

Łódź,

INDYWIDUALNY PLAN BADAWCZY / INDIVIDUAL RESEARCH PLAN

(Należy wypełnić komputerowo i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”./ The form must be typed and filed in paper version after obtaining the approval of the supervisor/supervisors. If there is no relevant information to be provided, insert “NONE” in a given space.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
ROK ROZPOCZĘCIA KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE DOKTORSKIEJ / YEAR OF COMMENCING STUDIES AT THE INTERNATIONAL DOCTORAL SCHOOL	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL THESIS	
TEMAT ROZPRAWY DOKTORSKIEJ W JĘZYKU POLSKIM I ANGIELSKIM / SUBJECT OF THE DOCTORAL THESIS	

DYSCIPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE / NAUKI O ZDROWIU* / PHARMACEUTICAL SCIENCES / MEDICAL SCIENCES / HEALTH SCIENCES*
OGÓLNY OPIS ROZPRAWY DOKTORSKIEJ (CEL, PROBLEM BADAWCZY, HIPOTEZY BADAWCZE, KORZYŚCI TEORETYCZNE I PRAKTYCZNE, TEORETYCZNE PODSTAWY PRACY BADAWCZEJ I METODOLOGII BADAŃ NAUKOWYCH) / GENERAL DESCRIPTION OF THE DOCTORAL THESIS (OBJECTIVE, RESEARCH PROBLEM, RESEARCH HYPOTHESES, THEORETICAL AND PRACTICAL BENEFITS)	
TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (DD-MM-RRRR) / DEADLINE FOR SUBMISSION OF THE DOCTORAL THESIS (DD-MM-RRRR)	
IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/STOPNIE/TYTUŁY NAUKOWE / FULL NAME OF THE SUPERVISOR/ SUPERVISORS, ACADEMIC DEGREE(S)/ TITLE(S)	
IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY / FULL NAME OF THE ASSISTING SUPERVISOR, ACADEMIC DEGREE/TITLE	
JEDNOSTKA ORGANIZACYJNA UNIwersYTETU MEDYCZNEGO W ŁODZI (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/ DEPARTMENT/WARD)	
ZADANIA PROMOTORA/ PROMOTORÓW/PROMOTORA POMOCNICZEGO / TASKS OF THE SUPERVISOR/SUPERVISORS/ ASSISTING SUPERVISOR	
ZASADY WSPÓŁPRACY POMIĘDZY DOKTORANTEM A PROMOTOREM/ PROMOTORAMI/PROMOTOREM POMOCNICZYM, W TYM LICZBA GODZIN KONSULTACJI W POSZCZEGÓLNYCH LATACH KSZTAŁCENIA / PRINCIPLES OF COOPERATION BETWEEN THE PHD STUDENT AND THE SUPERVISOR/SUPERVISORS/ ASSISTING SUPERVISOR, INCLUDING THE NUMBER OF CONSULTATION HOURS IN PARTICULAR YEARS OF EDUCATION	
C. SPOSÓB FINANSOWANIA BADAŃ, AKTYWNOŚĆ W ZAKRESIE POZYSKIWANIA ŚRODKÓW FINANSOWYCH NA REALIZACJĘ PROJEKTÓW BADAWCZYCH LUB GRANTÓW / C. METHOD OF FINANCING THE RESEARCH, ACTIVITY IN THE OBTAINING FINANCING FOR THE IMPLEMENTATION OF RESEARCH PROJECTS OR GRANTS	

* Zaznaczyć właściwe / Indicate as appropriate.

D. SPOSÓB PREZENTACJI WYNIKÓW BADAŃ / D. MANNER OF PRESENTING THE RESULTS OF THE RESEARCH STUDY
I. ARTYKUŁY NAUKOWE/INNE PUBLIKACJE / I. SCIENTIFIC ARTICLES/OTHER PUBLICATIONS
II. UDZIAŁ W KONFERENCJACH NAUKOWYCH, SZKOŁACH LETNICH I ZIMOWYCH, WARSZTATACH, SZKOLENIACH, STAŻACH LUB INNYCH FORMACH POGŁĘBIAJĄCYCH WIEDZĘ I UMIEJĘTNOŚCI W ZAKRESIE BADANEGO TEMATU / II. PARTICIPATION IN CONFERENCES/SYMPOSIUMS/CONVENTIONS/INTERNSHIP OR OTHER FORMS DEEPENING KNOWLEDGE AND SKILLS IN THE SUBJECT RESEARCH
III. UDZIAŁ W WYMIANIE MIĘDZYNARODOWEJ / III. PARTICIPATION IN INTERNATIONAL EXCHANGE
E. WYKAZ UDOSTĘPNIANEJ DOKTORANTOWI INFRASTRUKTURY BADAWCZEJ UNIWERSYTETU MEDYCZNEGO W ŁODZI (wraz z zasadami dostępu do tej infrastruktury) / E. LIST OF THE RESEARCH INFRASTRUCTURE OF THE MEDICAL UNIVERSITY OF LODZ PROVIDED TO THE DOCTORAL STUDENT (including the rules of providing access to the infrastructure)

F. HARMONOGRAM BADAŃ I PRZYGOTOWANIA ROZPRAWY DOKTORSKIEJ / F. SCHEDULE OF THE RESEARCH STUDY AND PREPARATION OF THE DOCTORAL THESIS		
Lp. No.	Termin/okres realizacji Date/Period of implementation	Planowane badania oraz etapy przygotowania rozprawy doktorskiej* / Planned research and stages of preparation of the doctoral thesis*
I ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 1st YEAR OF STUDIES (academic year 20...../20....)		
1		
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II ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 2nd YEAR OF STUDIES (academic year 20...../20....)		
1		
2		
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4		
III ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 3rd YEAR OF STUDIES (academic year 20...../20....)		
1		
2		
3		
4		
IV ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 4th YEAR OF STUDIES (academic year 20...../20....)		

* W szczególności: ustalenie obszaru badań, sformułowanie problemu badawczego, opracowanie metodyki prowadzenia badań, etapy przygotowania rozprawy doktorskiej, udział w konferencjach, zjazdach i sympozjach oraz wymianie międzynarodowej, staże zagraniczne, planowane publikacje (artykuły, komunikaty zjazdowe), projekty i granty badawcze. / In particular: defining the research area, formulating the research problem, developing the methodology of conducting the research, stages of preparation of the doctoral thesis, participation in conferences, conventions and symposiums and international exchange, internships abroad, planned publications (articles, scientific meeting communications), projects and research grants.

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.....
*(podpis doktoranta/
signature of the doctoral student)*

.....
*(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów/
name stamp(s) and signature(s) of the supervisor(s))*

G. OPINIA PROMOTORA POMOCNICZEGO* / G. OPINION OF THE ASSISTING SUPERVISOR*

.....
*(pieczęć imienna i podpis promotora pomocniczego/
name stamp and signature of the assisting supervisor)*

.....
*(pieczęć imienna i podpis dyrektora Międzynarodowej Szkoły Doktorskiej/
name stamp and signature of the Director of the International Doctoral School)*

* Opinia wymagana w przypadku wyznaczenia promotora pomocniczego. / The opinion is required if an assisting supervisor is appointed.

(WZÓR/ SPECIMEN FORM)



.....
(pieczęć Międzynarodowej Szkoły Doktorskiej/
seal of the International Doctoral School)

Łódź,

**SPRAWOZDANIE ROCZNE Z PRZEBIEGU KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE
DOKTORSKIEJ ZA ROK AKADEMICKI 20.../20... / ANNUAL REPORT ON THE COURSE OF STUDIES
AT THE INTERNATIONAL DOCTORAL SCHOOL
FOR THE ACADEMIC YEAR 20.../20...**

(Należy wypełnić komputerowo i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”. Rubryki A-D wypełnia doktorant, rubryki D-F – promotor/promotorzy, rubrykę G – dyrektor Międzynarodowej Szkoły Doktorskiej.) / (The form must be typed and filed in paper version after obtaining the approval of the supervisor/supervisors; If there is no relevant information to be provided, insert “NONE” in a given space. Spaces A-D are filled in by the doctoral student, spaces D-F – by the supervisor(s), space G – by the Director of the International Doctoral School.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
NAUCZYCIEL AKADEMICKI / ACADEMIC TEACHER	<input type="checkbox"/> TAK / YES <input type="checkbox"/> NIE / NO*
ROK ROZPOCZĘCIA KSZTAŁCENIA W MIĘDZYNARODOWEJ SZKOLE DOKTORSKIEJ / YEAR OF COMMENCING STUDIES AT THE INTERNATIONAL DOCTORAL SCHOOL	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL THESIS	
TEMAT ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / SUBJECT OF THE DOCTORAL THESIS (COMPLIANCE WITH	

* Zaznaczyć właściwe./ Indicate as appropriate.

INDIVIDUAL RESEARCH PLAN)	
DYSCIPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE / NAUKI O ZDROWIU / PHARMACEUTICAL SCIENCES / MEDICAL SCIENCES / HEALTH SCIENCES*
TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / DEADLINE FOR SUBMISSION OF THE DOCTORAL THESIS (COMPLIANCE WITH INDIVIDUAL RESEARCH PLAN)	
IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/ STOPNIE/TYTUŁY NAUKOWE / FULL NAME OF THE SUPERVISOR/ SUPERVISORS, ACADEMIC DEGREE(S)/TITLE(S)	
IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY / FULL NAME OF THE ASSISTING SUPERVISOR, ACADEMIC DEGREE/TITLE	
JEDNOSTKA ORGANIZACYJNA UNIWERSYTETU MEDYCZNEGO W ŁODZI (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/DEPARTMENT/WARD)	
C. SPRAWOZDANIE Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO / C. REPORT ON IMPLEMENTATION OF THE INDIVIDUAL RESEARCH PLAN	
<p>I. Czy doktorant zrealizował założenia wskazane w indywidualnym planie badawczym, dotyczące roku akademickiego, za który składa sprawozdanie? / I. Has the doctoral student implemented the assumptions indicated in the individual research plan regarding the academic year for which he/she is submitting the report?</p> <p><input type="checkbox"/> TAK / YES</p> <p><input type="checkbox"/> NIE (uzasadnienie): / NO* (justification):</p> <p>Sprawozdanie z realizacji indywidualnego planu badawczego/ Report on the implementation of the individual research plan:</p>	

* Zaznaczyć właściwe./ Indicate as appropriate.

II. PUBLIKACJE / II. PUBLICATIONS (NALEŻY PODAĆ TYLKO TE PUBLIKACJE, KTÓRE UKAZAŁY SIĘ JUŻ DRUKIEM W OKRESIE SPRAWOZDAWCZYM, ORAZ TE, KTÓRE ZOSTAŁY OSTATECZNIE ZAAKCEPTOWANE PRZEZ REDAKCJĘ) / (GIVE ONLY THE PUBLICATIONS WHICH APPEARED IN PRINT IN THE PERIOD INCLUDED IN THE REPORT AND THOSE WHICH WERE FINALLY APPROVED BY PUBLISHERS)						
LP. /NO.	AUTOR/ REDAKCJA NAUKOWA /AUTHOR/ SCIENTIFIC EDITOR	TYTUŁ / TITLE	NAZWA WYDAWNICTWA/ TYTUŁ CZASOPISMA / PUBLISHER/MAGAZINE TITLE	MIEJSCE WYDANIA/ ROK WYDANIA / PLACE OF PUBLICATION/ YEAR OF PUBLICATION	PUNKTY MINISTERIALNE* / IMPACT FACTOR / MINISTERIAL POINTS*/ IMPACT FACTOR	NR STR. / NO. OF PAGES
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6						
III. UDZIAŁ W KONFERENCJACH/SYMPOZJACH/ZJAZDACH / III. PARTICIPATION IN CONFERENCES/ SYMPOSIUMS/CONVENTIONS						
LP. /No.	NAZWA KONFERENCJI/ SYMPOZJUM/ ZJAZDU / NAME OF THE CONFERENCE/ SYMPOSIUM/ CONVENTION	ORGANIZATOR I MIEJSCE / ORGANIZING ENTITY AND PLACE	TERMIN / DATE	RODZAJ UCZESTNI- CTWA (BIERNY/ CZYNNY) / TYPE OF PARTICIPATION (PASSIVE/ ACTIVE)	TYTUŁ REFERATU / TITLE OF THE PAPER	
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6						
IV. UDZIAŁ W BADANIACH PROWADZONYCH PRZEZ JEDNOSTKĘ / IV. PARTICIPATION IN THE RESEARCH CONDUCTED BY THE UNIT						
LP. /No.	TYTUŁ/ TITLE	KIEROWNIK BADAŃ/ PRINCIPAL INVESTIGATOR	NAZWA JEDNOSTKI / NAME OF THE UNIT	OKRES REALIZACJI / PERIOD OF CONDUCTING THE REASERCH	CHARAKTER UCZESTNICTWA / TYPE OF PARTICIPATION	

* Liczba punktów według aktualnego wykazu czasopism, ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki./The number of points according to the current list of journals, announced in the announcement of the minister responsible for higher education and science.

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V. STAŻE NAUKOWE ZWIĄZANE Z ROZPRAWĄ DOKTORSKĄ / V. ACADEMIC INTERNSHIPS RELATED TO THE DOCTORAL THESIS

LP. /no.	STAŻE NAUKOWE KRAJOWE/ ZAGRANICZNE / ACADEMIC INTERNSHIP IN THE COUNTRY/ ABROAD	NAZWA INSTYTUCJI / NAME OF THE INSTITUTION	MIEJSCE / PLACE	OKRES / PERIOD	CEL /OBJECTIVE	ŹRÓDŁO FINAN- SOWANIA / SOURCES OF FUNDS
1						
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3						
4						
5						
6						

VI. PROJEKTY/GRANTY NAUKOWE (NCN, NCBiR, FNP, INNE) / VI. RESEARCH PROJECTS/GRANTS (NATIONAL SCIENCE CENTER (NCN), NATIONAL CENTER FOR RESEARCH AND DEVELOPMENT (NCBiR), FOUNDATION FOR POLISH SCIENCE (FNP), OTHER)

LP. /no.	NAZWA INSTYTUCJI / NAME OF THE INSTITUTION	TYTUŁ PROJEKTU/ GRANTU / TITLE OF THE PROJECT/GRANT	RODZAJ GRANTU / TYPE OF GRANT	OKRES REALIZACJI /IMPLEMENTATION PERIOD	FUNKCJA W PROJEKCIE / ROLE IN THE PROJECT
1					
2					
3					
4					
5					
6					

D. SPRAWOZDANIE Z REALIZACJI PROGRAMU KSZTAŁCENIA / D. REPORT ON IMPLEMENTATION OF THE PROGRAMME OF STUDIES		
I. EGZAMINY I ZALICZENIA – zgodnie z załączoną kartą okresowych osiągnięć / I. EXAMS AND CREDIT TESTS – as shown in the doctoral student periodic achievement record		
II. PRAKTYKI ZAWODOWE / II. PROFESSIONAL PLACEMENT TRAINING		
LP. /NO.	WYKAZ ZAJĘĆ, KTÓRE DOKTORANT PROWADZIŁ SAMODZIELNIE LUB W KTÓRYCH PROWADZENIU UCZESTNICZYŁ (NAZWY PRZEDMIOTÓW I LICZBA GODZIN) / LIST OF THE COURSES WHICH THE DOCTORAL STUDENT CONDUCTED INDIVIDUALLY OR IN CONDUCTING OF WHICH HE/SHE PARTICIPATED (NAMES OF COURSES AND NUMBER OF HOURS)	PODPIS PROMOTORA / SIGNATURE OF THE SUPERVISOR
1		
2		
3		
4		
5		
DATA SPORZĄDZENIA SPRAWOZDANIA/ DATE OF DRAWING UP THE REPORT		PODPIS DOKTORANTA/ SIGNATURE OF THE DOCTORAL STUDENT
E. OCENA SPRAWOZDANIA ROCZNEGO PRZEZ PROMOTORA/ PROMOTORÓW / E. EVALUATION OF THE ANNUAL REPORT BY THE SUPERVISOR/SUPERVISORS		<input type="checkbox"/> POZYTYWNA / POSITIVE <input type="checkbox"/> NEGATYWNA/ NEGATIVE*
F. OPINIA PROMOTORA/PROMOTORÓW W FORMIE OPISOWEJ / F. DESCRIPTIVE OPINION OF THE SUPERVISOR/SUPERVISORS		

.....
(data/ date)

.....
(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów / name stamp and signature of the supervisor/name stamps and signatures of the supervisors)

* Zaznaczyć właściwe./ Indicate as appropriate.

**G. ZALICZENIE ROKU KSZTAŁCENIA PRZEZ DYREKTORA MIĘDZYNARODOWEJ SZKOŁY DOKTORSKIEJ
/ G. CREDIT AWARDED BY THE DIRECTOR OF THE INTERNATIONAL DOCTORAL SCHOOL FOR A YEAR OF STUDIES**

..... rok kształcenia w Międzynarodowej Szkole Doktorskiej (rok akademicki 20.../20...) /
..... year of studies at the International Doctoral School (academic year 20.../20...):

- zaliczam / credit is awarded
- nie zaliczam / credit is not awarded
- zaliczam warunkowo / credit is awarded conditionally*

.....
(data/date)

.....
(pieczęć imienna i podpis dyrektora
Międzynarodowej Szkoły Doktorskiej/
name stamp and signature of the Director
of the International Doctoral School)

* Zaznaczyć właściwe./ Indicate as appropriate.



(WZÓR/ SPECIMEN FORM)

**RAPORT Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO
– DO OCENY ŚRÓDOKRESOWEJ ZA OKRES OD (DD.MM.RR) DO (DD.MM.RR)
/MID-TERM REPORT FOR THE PERIOD (DD.MM.YY) TO (DD.MM.YY)**

Podstawowe dane / Basic data

Imię / imiona i nazwisko doktoranta /Name/s and surname of PhD student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne (Pharmacology and Pharmacy) <input type="checkbox"/> Nauki medyczne (Medical Sciences) <input type="checkbox"/> Nauki o zdrowiu (Health Sciences)
Jednostka organizacyjna (klinika, oddział kliniczny, zakład) /Organizational unit of the Medical University of Lodz (clinic, ward, department)	Uniwersytet Medyczny w Łodzi / Medical University of Lodz
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / PhD student e-mail account (in e-doktorant system):	Numer legitymacji / Student ID:
Numer ORCID / ORCID:	Data rozpoczęcia kształcenia w Międzynarodowej Szkole Doktorskiej /Date of beginning of doctoral studies:
Promotor rozprawy doktorskiej (1) / PhD dissertation Supervisor (1):	Promotor rozprawy doktorskiej (2) / PhD dissertation Supervisor (2):
Promotor pomocniczy rozprawy doktorskiej / Auxiliary PhD dissertation Supervisor:	Data złożenia raportu do oceny śródkresowej /Date of submitting the Mid-term Report: <i>(pieczętka imienna i podpis pracownika Centrum Obsługi Doktorantów / name stamp and signature of the employee of the Office)</i>

	<i>of Doctoral Studies)</i>
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Informacje o rozprawie doktorskiej/ Information on doctoral dissertation

Tytuł rozprawy doktorskiej (w języku polskim i angielskim) / Title of the doctoral dissertation (in Polish and English)
Planowany termin złożenia rozprawy doktorskiej (miesiąc, rok zgodny z indywidualnym planem badawczym – IPB) / Planned deadline for submission of dissertation (month, year in accordance with the individual research plan – IPB)
Raport naukowy (motywacja do podjęcia badań i ich innowacyjność, cel i hipoteza badawcza, przedmiot i metodyka badań, najważniejsze wyniki i osiągnięcia, wnioski) (OPIS – MAKS. 5 STRONY A4, ARIAL NARROW 11, INTRELINIA 1) / Scientific report (motivation to undertake research and its innovativeness, aim and research hypothesis, subject of study and research methodology, most important results and achievements, conclusions) (DESCRIPTION – MAX 5 PAGES A4, ARIAL NARROW 11, LINE SPACING 1)
b)
c)
d)

Sprawozdanie z postępów w realizacji indywidualnego planu badawczego (IPB) / Report on progress in implementation of Individual Research Plan (IRP)

A. Terminowość realizacji dotychczasowych etapów harmonogramu prac badawczych i stopień realizacji IPB (wyrzucić w %) (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / A. Timely execution of research timetable stages up to date and degree of realization of IRP (expressed as a percentage) (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)
B. Zaawansowanie w przygotowaniu rozprawy doktorskiej i stopień jej realizacji (wyrzucić w %) (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / B. Progress in implementation of doctoral dissertation and degree of its realization (expressed as a percentage) (DESCRIPTION – MAX 1 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)
C. Wyjaśnienie rozbieżności pomiędzy stopniami realizacji opisanymi w pkt. A i B a zadeklarowanym w IPB harmonogramem i terminem złożenia rozprawy (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / C. Explanation of any discrepancies between stages of realization described in point A and B, and timetable and dissertation submission deadline declared in IRP (DESCRIPTION – MAX 1 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

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Osiągnięcia naukowe i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym, F – dorobek naukowy i inne aktywności naukowe nieprzewidziane w indywidualnym planie badawczym) / **Scientific achievements and other activity directly related to implementation of doctoral dissertation** (A-E – elements included in the individual research plan, F – scientific achievements and other scientific activities not provided for in the individual research plan)

A. Publikacje naukowe, w tym: / A. Scientific publications including:	<i>Punkty ministerialne / Ministerial points*</i>	<i>Impact Factor</i>
Publikacje w czasopismach ujętych w wykazie Ministra / Publications in journals included in the list of the Minister**		
<i>autorzy, tytuł publikacji, czasopismo, numer, rok wydania, strony lub numer DOI / authors, publication title, journal, issue, year, pages or DOI number</i>		
Publikacje w czasopismach nieujętych w wykazie Ministra / Publications in journals not included in the list of the Minister***		
<i>autorzy, tytuł publikacji, czasopismo, numer, rok wydania, strony lub numer DOI / authors, publication title, journal, issue, year, pages or DOI number</i>		
Publikacje konferencyjne / Conference publications		
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony lub numer DOI / ISBN / authors, publication title, journal or publishing house, issue, year, pages or DOI / ISBN number alternatively</i>		–

* Liczba punktów według wykazu czasopism ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / The number of points according to the list of journals announced in the announcement of the minister responsible for higher education and science.

** Artykuły opublikowane w czasopismach ujętych w wykazie ogłoszonym komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Articles published in journals included in the list announced in the announcement of the minister responsible for higher education and science.

*** Artykuły opublikowane w czasopismach nieujętych w wykazie ogłoszonym komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Articles published in journals not included in the list announced in the announcement of the minister responsible for higher education and science.

Inne publikacje lub rozdziały w książkach / Other papers or chapters in books		
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony lub numer DOI / ISBN / authors, publication title, journal or publishing house, issue, year, pages or DOI / ISBN number alternatively</i>		–
B. Prezentacje konferencyjne / B. Conference presentations		
ustne (prezentowane osobiście) / talks (presented by PhD student) /		
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>		
plakatowe (prezentowane osobiście) / posters (presented by PhD student)		
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>		
C. Kierowanie projektami naukowymi i stypendia naukowe (np. NCN, FNP, NAWA).		
Uwaga: Studenci, którzy zostali przyjęci do Szkoły Doktorskiej w ramach projektu lub programu Doktorat Wdrożeniowy nie wskazują tego projektu/programu. / C. Principal investigator in scientific projects and scientific scholarships (e.g. NCN, FNP, NAWA). Please note: students who were admitted to International Doctoral School in a frame of project or Industrial Doctoral Program do not indicate this project/program.		
<i>nazwa instytucji finansującej, rodzaj projektu/stypendium, tytuł, funkcja w projekcie / name of financing institution, type of project/scholarship, project title, role in project</i>		
D. Staże naukowe (krajowe, zagraniczne) związane z realizacją rozprawy doktorskiej		
D. Internships (domestic, international) related to implementation of doctoral dissertation		
<i>kraj, nazwa instytucji, miejsce, okres trwania / country, name of host institution, place, time of duration</i>		

<p>E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o projekty i stypendia złożone przez doktoranta) / E. Other (e.g. patents, patent applications, utility models and copyrights, project or scholarship applications submitted by PhD student)</p>
<p><i>kraj, data zgłoszenia lub uzyskania patentu / nazwa instytucji finansującej, rodzaj projektu/ stypendium, tytuł, funkcja w projekcie / country, date of register of patent applications or obtained patent / name of financing institution, type of project/scholarship, project title, role in project</i></p>
<p>F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to the implementation of the doctoral dissertation, not included in the individual research plan</p>
<p><i>np. publikacje, konferencje, staże, współpraca zagraniczna, projekty, granty, inne (potwierdzone kserokopiami) / e.g. publications, conferences, internships, international cooperation, projects, grants, other (confirmed by photocopies)</i></p>

Analiza SWOT procesu realizacji IPB i przygotowania rozprawy doktorskiej / SWOT analysis of IRP realization and preparation of doctoral dissertation

Silne strony / Strengths	Słabe strony / Weaknesses
<ul style="list-style-type: none"> • xxx • xxx 	<ul style="list-style-type: none"> • xxx • xxx
Szanse / Opportunities	Zagrożenia / Threats
<ul style="list-style-type: none"> • xxx • xxx 	<ul style="list-style-type: none"> • xxx • xxx

Dodatkowe wyjaśnienia, komentarze, podsumowanie doktoranta (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Additional comments, remarks and/or conclusions by PhD student (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

Niżej podpisany potwierdza niniejszym, że powyższe dane są zgodne z prawdą. / The undersigned hereby certifies that the above information is correct.

.....
data/date

.....
czytelny podpis doktoranta/legible signature of PhD student

Opinia promotora/promotorów (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / **Opinion of the Supervisor/Supervisors** (DESCRIPTION – MAX 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)

.....
data/date

.....
czytelny podpis promotora/legible signature of the Supervisor

.....
data/date

.....
*czytelny podpis drugiego promotora/legible signature
of the 2nd Supervisor*



(WZÓR/ SPECIMEN FORM)

**OCENA JAKOŚCI OPIEKI NAUKOWEJ
ZA OKRES OD (DD.MM.RR) DO (DD.MM.RR) / ASSESSMENT OF SCIENTIFIC GUIDANCE
FOR THE PERIOD (DD.MM.YY) TO (DD.MM.YY)**

1. Podstawowe dane dotyczące doktoranta / Basic data concerning PhD student

Imię / imiona i nazwisko doktoranta / Name/s and surname of PhD student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne / Pharmacology and Pharmacy <input type="checkbox"/> Nauki medyczne / Medical Sciences <input type="checkbox"/> Nauki o zdrowiu / Health Sciences
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / PhD student e-mail account (in e-doktorant system):	Numer legitymacji / Student ID:
Promotor rozprawy doktorskiej (1) / PhD dissertation Supervisor (1):	Promotor rozprawy doktorskiej (2) / PhD dissertation Supervisor (2):

**2. Charakterystyka współpracy z promotorem (wynik 1 – bardzo nisko, do 5 – bardzo wysoko)
/ Description of cooperation with the Supervisor (score 1 – very low, to 5 – very high)**

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time spent on cooperation with PhD student	
Ogólna kultura wzajemnych kontaktów i współpracy / General culture of mutual contact and cooperation	
Sugestie i inspiracje naukowe udzielane przez promotora / Suggestions and scientific inspiration provided by the Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach	

eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in conducted studies and experimental, model and survey research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorskich / Properness of collaboration in preparation of multi-author publications	
e) Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Involvement in assisting PhD student in acquiring own grants (both from internal and external sources of financing, e.g. Preludium) f)	g)
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Enabling PhD student's participation in projects realized in their Unit	
Ogólna ocena współpracy z promotorem / Overall assessment of cooperation with the Auxiliary Supervisor	
h) Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional) i)	

3. Charakterystyka współpracy z drugim promotorem (wynik 1 – bardzo nisko, do 5 – bardzo wysoko) / Description of cooperation with the 2nd Supervisor (score 1 – very low, to 5 – very high)

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time spent on cooperation with PhD student	
Ogólna kultura wzajemnych kontaktów i współpracy / General culture of mutual contact and cooperation	
Sugestie i inspiracje naukowe udzielane przez drugiego promotora / Suggestions and scientific inspiration provided by the 2 nd Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in conducted studies and experimental, model and survey research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorskich / Properness of collaboration in preparation of multi-author publications	
j) Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Involvement in assisting PhD student in acquiring own grants (both from internal and external sources of financing, e.g. Preludium) k)	l)
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Enabling PhD student's participation in projects realized in their Unit	

Ogólna ocena współpracy z drugim promotorem / Overall assessment of cooperation with the 2 nd Supervisor	
m) Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional)	
n)	
o)	
p)	
q)	

.....

data/date

.....

czytelny podpis doktoranta/legible signature of PhD student



(WZÓR/ SPECIMEN FORM)

**PROTOKÓŁ KOMISJI EWALUACYJNEJ DS. OCENY ŚRÓDOKRESOWEJ
– OCENA ZA OKRES (DD.MM.RRRR) DO (DD.MM.RRR) / EVALUATION PROTOCOL
OF THE EVALUATION COMMISSION FOR MID-TERM ASSESSMENT
– ASSESSMENT FOR THE PERIOD (DD.MM.YYYY) TO (DD.MM.YYYY)**

.....
(imię / imiona i nazwisko doktoranta / name/s and surname of PhD student)

**Komisja Ewaluacyjna ds. Oceny Śródkresowej Doktoranta Międzynarodowej Szkoły
Doktorskiej Uniwersytetu Medycznego w Łodzi (UM) w dyscyplinie:
..... w składzie:
/ Evaluation Commission for Mid-term Assessment the PhD student at UM International
Doctoral School in the discipline:
consists of:**

No.	Tytuł / stopień naukowy, imię, nazwisko / Scientific title / degree, Name, Surname	Rola / Role
1.		Przewodniczący Komisji / Head of the Commission
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
2.		Członek Komisji z UM / Member from UM
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
3.		Członek Komisji spoza UM / Member from outside UM
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
4.		Obserwator – doktorant / Observer – PhD student
	Uniwersytet, Wydział / University, Faculty:	

1. Ocena realizacji indywidualnego planu badawczego (IPB) i harmonogramu przygotowania rozprawy doktorskiej/ Assessment of implementation of Individual Research Plan (IRP) and timetable of doctoral dissertation preparation

Tytuł rozprawy doktorskiej (w języku dysertacji) / Original title of doctoral dissertation	
Termin złożenia dysertacji zaplanowany w IPB jest realny. / The date of submission of doctoral dissertation as planned in IRP is realistic.	TAK / NIE* / YES / NO*
Hipoteza lub problem badawczy została już sformułowana. / The research hypothesis or problem has already been formulated.	TAK / NIE* / YES / NO*
Odpowiednia metodyka badawcza została wybrana i zastosowana. / Appropriate research methodology has been chosen and applied.	TAK / NIE* / YES / NO*
Uzyskane dotychczas wyniki są istotne dla zrealizowania rozprawy doktorskiej. / The results obtained so far are relevant to implementation of doctoral dissertation.	TAK / NIE* / YES / NO*
Oczekiwane wyniki badań naukowych i/lub aplikacyjnych są możliwe do uzyskania w okresie kolejnych 2 lat. / Expected results of scientific and/or application research are possible to be obtained in the period of next 2 years.	TAK / NIE* / YES / NO*
Badania realizowane są zgodnie z harmonogramem zaplanowanym w IPB. / Realized research has been consistent with the timetable planned in IRP.	TAK / NIE* / YES / NO*
Jakość wykonywania zadań wynikających z harmonogramu przygotowania rozprawy doktorskiej jest zadowalająca. / The quality of implemented tasks resulting from the timetable of doctoral dissertation preparation is satisfying.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW*

Nowatorstwo wyników, ich ważność i wpływ na rozwój nauki, cywilizacji, społeczeństwa. / Innovation of results, their importance and influence on development of science, civilization, society.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW*
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* Niepotrzebne skreślić. / Delete as appropriate.

2. Ocena dorobku naukowego i innej aktywności bezpośrednio związanej z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym F – dorobek naukowy i inne aktywności nieprzewidziane w indywidualnym planie badawczym)

/Assessment of scientific achievements and other activity directly related to implementation of doctoral dissertation (A-E - elements included in the individual research plan, F – scientific achievements and other activities not provided for in the individual research plan)

Dorobek naukowy / Scientific achievements	Ocena Komisji / Commission assessment
A. Publikacje naukowe / A. Scientific publications	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
B. Prezentacje konferencyjne / B. Conference presentations	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
C. Kierowanie projektami naukowymi i stypendia naukowe / C. Principal investigator in scientific projects and scientific scholarships	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
D. Staże naukowe związane z realizacją rozprawy doktorskiej / D. Internships related to implementation of doctoral dissertation	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*

E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o projekty i stypendia złożone przez doktoranta) / E. Other (e.g. patents, patent applications, utility models and copyrights, project or scholarship applications submitted by PhD student).	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY / NOT APPLICABLE*
F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to the implementation of the doctoral dissertation, not included in the individual research plan	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA / NIE DOTYCZY* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY NOT APPLICABLE*

* Niepotrzebne skreślić. Adnotację „NIE DOTYCZY” w wierszach A-E należy pozostawić w przypadku nieuwzględnienia danego elementu w indywidualnym planie badawczym. / Delete as appropriate. The annotation "NOT APPLICABLE" in lines A-E should be left if a given element is not included in the individual research plan.

8. Opinia dotycząca jakości opieki naukowej i wsparcia w prowadzeniu działalności naukowej / Opinion concerning scientific guidance and support in conducting scientific activities

Promotor / Supervisor	Drugi promotor / 2nd Supervisor
BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*

* Niepotrzebne skreślić. / Delete as appropriate.

9. Ocena prezentacji osiągnięć doktoranta i dyskusja naukowa / Assessment of Presentation of Achievements and scientific discussion

Prezentacja osiągnięć i dyskusja naukowa / Presentation of Achievements and scientific discussion	Ocena / Assessment
Prezentacja osiągnięć doktoranta / PhD student's Presentation of Achievements	BARDZO DOBRA/DOBRA/DOSTATECZNA/NEGATYWNA* / VERY GOOD/GOOD/SATISFACTORY/UNSATISFACTORY *
Dyskusja naukowa / Scientific discussion	BARDZO DOBRA/DOBRA/DOSTATECZNA/NEGATYWNA* / VERY GOOD/GOOD/SATISFACTORY/UNSATISFACTORY *

* Niepotrzebne skreślić. / Delete as appropriate.

10. Wynik głosowania Komisji Ewaluacyjnej ds. Oceny Śródkresowej / Voting result of the Evaluation Commission for Mid-term Assessment

Lp/No.	Imię i nazwisko / Name, Surname	Rola / Role	Wynik głosowania / Result of the vote*	Podpis i data lub status „on-line” / Signature and date or status „on-line”**
1.		Przewodniczący Komisji / Head of the Commission		
2.		Członek Komisji z UM / Member from UM		
3.		Członek Komisji spoza UM / Member from outside UM		
W roli obserwatora – doktorant/ Observer – PhD student:				

* Należy wpisać: „ocena pozytywna” lub „ocena negatywna”. / Please enter: "positive evaluation" or "negative evaluation".

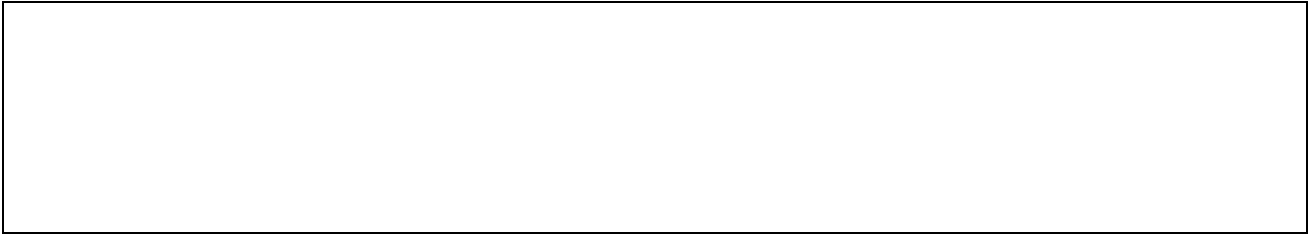
** Status „on-line” należy wpisać w przypadku uczestniczenia w obradach Komisji za pośrednictwem środków komunikacji elektronicznej. / The "on-line" status should be entered in the case of participation in the Committee's deliberations via electronic means of communication.

11. Ocena końcowa doktoranta / Final assessment of PhD student

POZYTYWNA / POSITIVE*	NEGATYWNA / NEGATIVE*
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* Niepotrzebne skreślić. / Delete as appropriate.

12. Uzasadnienie końcowej oceny Komisji, uwzględniające poszczególne punkty raportu i prezentację doktoranta (OPIS – MIN. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Justification of Commission's final assessment result taking into account specific points of PhD student's Mid-term Report and his/her Presentation of Achievements (DESCRIPTION – MIN 0.5 PAGE A4, ARIAL NARROW 11, LINE SPACING 1)



Za Komisję / On behalf of the Commission:

data / czytelny podpis przewodniczącego Komisji
/ date / legible signature of Head of Commission