

**Resolution No. 13/2024
of February 29, 2024
of the Senate of the Medical University of Lodz**

on the Rules and Regulations of the Doctoral School of Molecular Medicine

Pursuant to Article 205(2) of the Act of July 20, 2018 -Law on Higher Education and Science (Journal of Laws of 2023, Item 724, as amended) and § 21(2)(1) and § 76(3) of the Statutes of the Medical University of Lodz, the following resolution is hereby adopted.

§ 1

On October 1, 2024, the following Rules and Regulations of the Doctoral School of Molecular Medicine run by the Medical University of Lodz in pharmacology and pharmacy and medical sciences are hereby introduced, enclosed as the Annex hereto.

§ 2

The Resolution becomes effective upon being signed.

RECTOR: *Prof. Radziszaw Kordek, MD, PhD*

Promulgation of the legal act:
-Intranet/Public Information Bulletin

Annex to Resolution No. 13/2024
of February 29, 2024
of the Senate of the Medical University of Lodz

**RULES AND REGULATIONS
OF THE DOCTORAL SCHOOL OF MOLECULAR MEDICINE**



Łódź 2024

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SECTION I GENERAL PROVISIONS

§ 1

1. The Rules and Regulations of the Doctoral School of Molecular Medicine, hereinafter referred to as the “Rules and Regulations”, define the organization of studies at the Doctoral School of Molecular Medicine run by the Medical University of Lodz in the disciplines of pharmacology and pharmacy and medical sciences, as well as the related rights and obligations of the doctoral student.
2. The terms applied herein have the following meaning:
 - 1) University - Medical University of Lodz;
 - 2) Senate - the University Senate;
 - 3) Doctoral School - Doctoral School of Molecular Medicine run by the University in the scientific disciplines specified in Item 1, in which education for doctoral students is provided in cooperation with other universities and research institutions under an agreement made with them by the University;
 - 4) partner-a university or a research institution cooperating with the University in the field of education provided to doctoral students at the Doctoral School under a concluded agreement;
 - 5) organizational unit – a University research and teaching unit, i.e., a department, clinical department or unit or an organizational entity of the partner;
 - 6) Scientific Council of SMM - Scientific Council of the Doctoral School of Molecular Medicine;
 - 7) doctoral student - a person pursuing studies at the Doctoral School;
 - 8) Act - Act of July 20, 2018 - Law on Higher Education and Science;
 - 9) Statutes - Statutes of the Medical University of Lodz.
3. The rules of the procedure of conferring the degree of *doktor* [doctoral degree] are laid down under separate regulations.

§ 2

1. The studies at the Doctoral School last eight semesters and end with submission of a doctoral dissertation.
2. The studies at the Doctoral School prepare doctoral students for obtaining the degree of *doktor* [doctoral degree] in the field of medical sciences and health sciences, in the disciplines of pharmacology and pharmacy and medical sciences, and creates conditions for doctoral students to:
 - 1) prepare themselves for performing teaching, research and research and development work;
 - 2) acquire the skill of taking advantage of the world’s scientific achievements;
 - 3) identify and solve research problems, plan and conduct research studies, as well as use results of studies through patents or publications;
 - 4) acquire high research competencies and scientific independence;
 - 5) prepare themselves for independent planning of their own scientific development and taking up challenges in the professional and public field, with consideration given to the ethical aspect and responsibility, in compliance with the European Charter for Researchers;
 - 6) prepare themselves for participation in exchange of research experience and ideas, also in an international community.
3. No fees are charged for the studies offered to doctoral students at the Doctoral School.

§ 3

1. The studies at the Doctoral School are conducted in compliance with the programme of studies and an individual research plan.
2. The academic year at the Doctoral School begins on October 1 and ends on September 30. It is divided into two semesters.
3. The main lecture language at the Doctoral School is English.

SECTION II SUPERVISION OVER THE DOCTORAL SCHOOL

§ 4

1. Supervision over the Doctoral School is exercised by the Rector.
2. The Doctoral School is managed by the Head of the Doctoral School appointed and removed by the Rector, in compliance with the procedure specified in the Statutes.
3. The position of the Head of the Doctoral School may be held by an academic teacher employed with the University (being their primary place of employment) and holding the title of *doktor habilitowany* (habilitated doctor) at least. A candidate for the position of Head of the Doctoral School, excluding the position of the first Head of the Doctoral School, may be proposed by the Scientific Council of the School of Molecular Medicine, referred to in § 5.
4. In particular, the Head of the Doctoral School:
 - 1) plans a development strategy for the Doctoral School and presents it to the Rector;
 - 2) organizes and supervises the implementation of the programme of studies at the Doctoral School;
 - 3) chairs the Recruitment Committee conducting the procedure of recruitment to the Doctoral School;
 - 4) enters candidates who are qualified for admission to the Doctoral School into the doctoral student register;
 - 5) after consulting the doctoral student, appoints their doctoral dissertation supervisor(s) and an assistant supervisor;
 - 6) takes final decisions on awarding doctoral students credits for subsequent years of studies;
 - 7) at the doctoral student's request, suspends their studies at the Doctoral School for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave, as specified in the Act of June 26, 1974 – Labor Code;
 - 8) gives consent for:
 - a) changing a supervisor(s) or an assistant supervisor,
 - b) extending the time limit for submission of a doctoral dissertation specified in an individual research plan,
 - c) leaving of the doctoral student for internship abroad and conducting research outside the University, as specified in the Rules and Regulations;
 - 9) files a request with the Discipline Scientific Council for appointing the Evaluation Committee for Mid-term Assessment;
 - 10) cooperates with the Scientific Council of SMM on developing draft versions of rules of recruitment to the Doctoral School, programme of studies at the Doctoral School, Rules and Regulations of the Doctoral School;
 - 11) presents draft versions of the programme of studies at the Doctoral School and the Rules and Regulations of the Doctoral School to the University Scientific Council for their approval;

- 12) presents a report on the Doctoral School's operation for each academic year to the Rector and the Scientific Council of Molecular Medicine School.
5. The doctoral student may file an appeal against final decisions made by the Head of the Doctoral School and specified in Item 4 Points 5-8 with the Rector within 14 days following the receipt of a notice informing thereon.

§ 5

1. Subject-matter supervision of doctoral education at the Doctoral School is exercised by the Scientific Council of SMM, appointed by the Rector from among representatives of the University and partners. The Rector may appoint a representative of the Doctoral Student Government of the University as a member of the Scientific Council of SMM to act in an advisory capacity.
2. In particular, the Scientific Council of SMM:
 - 1) develops the following:
 - a) a draft version of the programme of studies at the Doctoral School and oversees its implementation,
 - b) a draft version of the rules of recruitment to the Doctoral School for a particular academic year,
 - c) a draft version of the Rules and Regulations of the Doctoral School;
 - 2) ensures that doctoral students studying at the Doctoral School are provided with proper conditions for learning and conducting scientific research.
3. The Scientific Council of SMM adopts resolutions at meetings, in the presence of at least half of its members.
4. Resolutions of the Scientific Council of SMM are adopted by a simple majority of votes. In case of an equal number of votes, the Chairperson's vote is decisive.
5. A member of the Scientific Council of SMM may not abstain from voting.
6. Meetings of the Scientific Council of SMM may be held by means of electronic communication, providing in particular:
 - 1) real-time transmission of the meeting between its participants,
 - 2) real-time multilateral communication allowing the participants to speak in the course of the meeting, with necessary security rules being observed.

SECTION III ADMISSION TO THE DOCTORAL SCHOOL

§ 6

1. Recruitment to the Doctoral School is conducted through a contest and in compliance with the procedure specified by the Senate.
2. A person may be a doctoral student at only one doctoral school at the same time.

§ 7

1. A person admitted to the Doctoral School commences their studies and acquires the rights of the doctoral student upon taking the pledge the content of which is specified in the Statutes.
2. The University issues an electronic doctoral student identity card (EDSIC) to each doctoral student.
3. The doctoral student is entitled to hold their EDSIC from the date of making the pledge until the date of completion of their studies or removal from the doctoral student register.
4. The validity of EDSIC held by the doctoral student who has been awarded a credit for a year of study, in accordance with § 21 Item 3, is extended for the following academic year.

5. Doctoral students from foreign universities or research institutions who pursue a part of their studies at the Doctoral School are issued an EDSIC based on the submitted request.

**SECTION IV
RIGHTS AND OBLIGATIONS OF THE DOCTORAL STUDENT**

**Chapter 1
Rights of the doctoral student**

§ 8

In particular, the doctoral student has the right to:

- 1) scientific guidance provided by their supervisor(s) or an assistant supervisor;
- 2) acquire knowledge and develop scientific interests and, for such purposes, use scientific infrastructure of the University or the partner – within the scope of financial means and organizational capabilities of the University and the partner;
- 3) participate in seminars, research, development and implementation works and in open scientific meetings organized at the University;
- 4) use the University's library, information and archive collections;
- 5) doctoral scholarship – as specified in the Act and the Rules and Regulations;
- 6) receive awards and distinctions;
- 7) join the University organizations of doctoral students and associations – in compliance with the rules specified in the Act of April 7, 1989 – Law on Associations, the Statutes and regulations of such organizations and associations;
- 8) suspend their studies at the Doctoral School for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave, as specified in the Act of June 26, 1974 – Labor Code;
- 9) apply for:
 - a) changing their supervisor(s) or assistant supervisor,
 - b) extending the time limit for submission of a doctoral dissertation specified in an individual research plan – under the terms and conditions specified in the Rules and Regulations;
- 10) apply for:
 - a) a student loan – under the terms and conditions specified in separate regulations,
 - b) accommodation at a University student residence hall, including accommodation for their spouse or child – under the terms and conditions and in compliance with the procedure specified in the rules and regulations of benefits offered to students;
- 11) holiday breaks not exceeding eight weeks annually; such breaks should be taken in periods in which no teaching classes are conducted and should be approved by the doctoral student's supervisor;
- 12) social insurance and health insurance – in compliance with the rules specified in § 31 Items 5 and 5;
- 13) assess the quality and usefulness of courses conducted at the Doctoral School by submitting evaluation questionnaires following completion of courses in a particular semester;
- 14) in the case of any dispute between the doctoral student and their supervisor – filing a request for mediation with the Head of the Doctoral School; it is required that at least one representative of the Doctoral Student Government participate in mediations between the doctoral student and their supervisor.

§ 9

1. For research purposes related to preparation of their doctoral dissertation, the doctoral student also has the right to:
 - 1) participate in national and international scientific seminars, conferences, conventions and symposiums;
 - 2) complete internship in foreign research centers and conduct research in domestic and foreign research institutions – with the consent of the Head of the Doctoral School given after obtaining an opinion of the supervisor(s).
2. Internship completed abroad is considered as part of the period of study at the Doctoral School.
3. The Head of the Doctoral School may award a credit for courses or professional placement training completed by the doctoral student during their internship abroad. Such courses or professional placement training are regarded as equal to those specified in the programme of studies.

§ 10

1. A doctoral student who is a disabled person has the right to apply for adjusting conditions for completion of the programme of studies at the Doctoral School to their needs resulting from disability in a way that will enable them to fully participate in the education process.
2. Doctoral students specified in Item 1 are:
 - 1) disabled persons who hold a valid disability certificate, disability degree certificate or an equivalent document;
 - 2) persons suffering from chronic diseases who do not hold the certificates specified in Point 1, and whose health condition is confirmed by submitted medical documentation;
 - 3) persons whose sudden disease or accident result in a temporary inability to fully participate in courses, and such circumstances are confirmed by submitted medical documentation.
3. The scope of adjustment of conditions for completion of the programme of studies, at the doctoral student's request, is determined by the Head of the Doctoral School following consultation with a specialist for disabled persons.
4. Adjustment of conditions for completion of the programme of studies to suit the doctoral student's needs resulting from their disability may particularly involve:
 - 1) using by the doctoral student, during classes, credit tests and exams:
 - a) support provided by an assistant for the disabled,
 - b) technological solutions designed for a specific type of disability;
 - 2) modification of the procedure of participation in teaching classes;
 - 3) changing time limits and forms of taking credit tests and exams;
 - 4) providing the doctoral student with teaching materials in a form adapted to a specific type of disability.

Chapter 2

Obligations of the doctoral student

§ 11

1. The doctoral student is obliged to comply with the Rules and Regulations.
2. The doctoral student is also obliged to observe other University internal regulations and the Code of Doctoral Student Ethics.
3. The main responsibilities of the doctoral student include completion of the programme of studies and implementation of an individual research plan, including:
 - 1) participation in teaching classes specified in the programme of studies;

- 2) obtaining credits for courses specified in the programme of studies within set time limits;
 - 3) completion of professional placement training in the form of conducting or participation in conducting classes – in the number of hours specified in the programme of studies;
 - 4) conducting research studies under the guidance of their supervisor(s) and/or assistant supervisor and preparation of their doctoral dissertation in compliance with the schedule specified in an individual research plan.
4. The doctoral student is also obliged to:
- 1) collect the doctoral student's electronic ID card, badge and password for access to the electronic doctoral student service system and protect them from access by third parties;
 - 2) use an individual e-mail account, as assigned by the University's Office of Doctoral Studies, in contacts with University staff, and protect it from access by third parties;
 - 3) develop, following consultation with their supervisor(s), an individual research plan including, in particular, a schedule of preparation and the set time limit for submission of their doctoral dissertation;
 - 4) submit, to the Head of the Doctoral School, an annual report on the course of studies at the Doctoral School specified in § 21 Items 3 and 4, including an opinion of their supervisor(s);
 - 5) make efforts to obtain funds for completion of research studies related to preparation of their doctoral dissertation;
 - 6) conduct research studies necessary for preparation of their doctoral dissertation in organizational units;
 - 7) sign the attendance list in an organizational unit where they conduct their research studies;
 - 8) in the case of absence from classes or an organizational unit where they conduct their research studies– immediately submit, to the unit responsible for administrative service of doctoral students, a medical certificate on temporary incapacity to participate in classes or research studies or, in justified cases – other written excuse;
 - 9) immediately notify the University about any change of personal data, including a change of address, and on any changes having an impact on the legal permissibility of studies at the Doctoral School and receiving doctoral scholarship;
 - 10) preserve the good name of the University;
 - 11) perform activities promoting science;
 - 12) attend the so-called summer and winter schools and other forms of classes developing their knowledge, skills and competencies;
 - 13) present the results of research studies at national and international scientific conferences;
 - 14) include the following affiliation for publications prepared during their studies at the Doctoral School:
 - a) Uniwersytet Medyczny w Łodzi, Szkoła Doktorska Medycyny Molekularnej – for publications in Polish,
 - b) Medical University of Lodz, Doctoral School of Molecular Medicine – for publications in English.

§ 12

The doctoral student is obliged to hold documents confirming the fact of undergoing current medical tests specified in the Regulation of the Minister of Health on medical tests for candidates for post-primary or higher schools and professional qualification courses, pupils of such schools, students, participants of professional qualification courses and doctoral students.

SECTION V
ORGANIZATION OF STUDIES

Chapter 1
Scientific guidance

§ 13

1. Scientific guidance over preparation of doctoral dissertation is provide by:
 - 1) a supervisor or supervisors or,
 - 2) a supervisor and an assistant supervisor.
2. The Head of the Doctoral School, after consultation with the doctoral student, appoints their supervisor(s) within three months following the date of commencing studies.
3. The Head of the Doctoral School, at a supervisor's request and after consultation with the doctoral student, may appoint an assistant supervisor for the doctoral student, subject to Item 4.
4. An assistant supervisor may not be appointed if the scientific guidance is provided by supervisors.
5. The function of a supervisor may be performed by a person holding the degree of *doktor habilitowany* (habilitated doctor) at least and having scientific achievements, in the period of three years preceding assuming the duties of the supervisor, such as articles published in Impact Factor journals, scientific magazines or reviewed materials from international conferences, included in the list announced by the Minister of Science and Higher Education.
6. The function of an assistant supervisor may be performed by a person holding the degree of *doktor* [doctoral degree] at least.
7. The function of a supervisor may be performed by a person who does not meet the requirements specified in Item 5 but is an employee of a foreign university or research institution, if the University Scientific Council or a relevant scientific discipline council of the University decides that the person has considerable academic achievements in the field of scientific issues a doctoral dissertation relates to:
8. The function of a supervisor may not be performed by a person who in the preceding five years:
 - 1) was a supervisor of four doctoral students who were removed from the doctoral student register due to a negative result of mid-term assessment, or;
 - 2) provided guidance in relation to preparation of a doctoral dissertation to at least two persons applying for the degree of *doktor* [doctoral degree] who did not receive positive reviews.
9. A supervisor confirms assuming the duties resulting from scientific guidance in writing.
10. A supervisor and an assistant supervisor may provide scientific guidance to not more than three doctoral students of the University doctoral schools at the same time.
11. The number of doctoral students referred to in Item 10 does not include doctoral students who pursue their studies under programmes or projects financed from external sources.

§ 14

1. The tasks of a supervisor include in particular:
 - 1) providing the doctoral student with assistance in developing the assumptions of a research project being the basis for preparation of their doctoral dissertation;
 - 2) developing, together with the doctoral student, an individual research plan specifying, in particular, the schedule of preparation and the time limit for submission of their doctoral dissertation;
 - 3) providing guidance in the implementation of an individual research plan;

- 4) making an annual assessment of the doctoral student's progress in the implementation of an individual research plan and issuing an opinion on the doctoral student's annual report;
 - 5) providing funds necessary for conducting a research project;
 - 6) issuing opinions on the doctoral student's requests concerning the course of studies;
 - 7) assessing the doctoral dissertation prepared by the doctoral student;
 - 8) developing the doctoral student's qualifications continuously – acquiring and extending knowledge and skills particularly by participation in conferences, training courses or workshops.
2. The supervisor is responsible for conducting on-site occupational work and safety training for the doctoral student at the unit where research studies are conducted and professional placement training specified in the programme of studies is carried out. The scope of the training should be adjusted as required by the nature of the doctoral student's research study and professional placement training.
 3. The assistant supervisor performs a supportive function in scientific guidance provided to the doctoral student, and in particular in planning research, as well as implementation and analysis of results.

§ 15

1. The doctoral student may file a request for replacing their supervisor(s) with the Head of the Doctoral School or for appointing another/other supervisor(s), subject to Items 2 and 3. The request has to include substantiation.
2. It is possible to replace a supervisor(s) appointed within the set time limit specified in § 13 Item 2 within nine months following the commencement of studies.
3. It is not possible to appoint another/other supervisor(s) if the scientific guidance is provided by a supervisor and an assistant supervisor.
4. In exceptional and justified cases, the Head of the Doctoral School may decide on replacing the supervisor(s), without applying the rule specified in Item 2.
5. The supervisor(s) is/are replaced in compliance with the rules set out in § 13.
6. In the case of the supervisor's prolonging absence, the Head of the Doctoral School may appoint another academic teacher to perform the function of a supervisor temporarily, in compliance with the rules set out in § 13.
7. In the case of replacing the assistant supervisor, the rules set out in Items 1-6 are applied accordingly.

Chapter 2 Programme of studies

§ 16

1. The programme of studies at the Doctoral School is determined by the Senate. The programme of studies must be developed in consultation with the Doctoral Student Government under the procedure specified in the Statutes.
2. The programme of studies is published on the University website not later than five months before the commencement of the recruitment procedure.
3. The education for doctoral students at the Doctoral School may be provided in cooperation with partners, under an agreement concluded with them by the University.
4. The education for doctoral students at the Doctoral School may also be provided in cooperation with other entities, in particular entrepreneurs, foreign universities or research institutions.

§ 17

1. The programme of studies at the Doctoral School includes in particular obligatory and elective courses. The programme of studies may also provide for professional placement training in the form of teaching or participation in teaching of classes, not exceeding 60 didactic hours per year, participation in lectures by visiting professors, internships abroad, classes organized in the form of summer or winter schools and study visits.
2. If the programme of studies provides for professional placement training in the form of teaching or participation in teaching of classes, the doctoral student employed as an academic teacher who conducts didactic classes at the University is exempted from such professional placement. The exemption is equivalent to obtaining a credit for professional placement training.
3. Didactic classes at the Doctoral School may be conducted with the use of distance education methods and techniques (e-learning).
4. Didactic classes may be conducted at the premises of the University or the partner.
5. The Head of the Doctoral School may oblige the doctoral student to participate in scientific events, including conferences, training courses or workshops by which the student may develop their knowledge, skills and competencies.
6. Completion of the programme of studies at the Doctoral School results in achieving the learning outcomes at level 8 of the Polish Qualifications Framework specified under the Act of December 22, 2015 on the Integrated System of Qualifications and regulations introduced pursuant to Article 7(3) thereof.
7. Annexes to the programme of studies are teaching guidelines for specific courses called "syllabuses".
8. A syllabus defines in particular:
 - 1) curriculum contents;
 - 2) modes of conducting classes;
 - 3) ways of verifying the learning outcomes;
 - 4) literature for a specific course.
9. The syllabus is adopted for the whole cycle of studies and, within duration thereof, it is not subject to any amendments, except for those made to the programme specified in § 18(3).

§ 18

1. The programme of studies at the Doctoral School is subject to regular assessment and improvement.
2. Amendments may be made to the programme of studies to improve it. Such amendments are introduced to a new cycle of studies.
3. Within a cycle of studies, amendments introduced to the programme of studies may only:
 - 1) concern the selection of the curriculum contents provided to doctoral students during the courses and including the latest scientific achievements or achievements related to professional activity;
 - 2) result from the requirement to:
 - a) remove irregularities identified by the Scientific Evaluation Committee (*Komisja Ewaluacji Nauki - KEN*),
 - b) adjust the programme of studies according to the amendments made to the commonly binding law.

Chapter 3

Individual research plan

§ 19

1. An individual research plan is developed by the doctoral student, following consultation with their supervisor(s) and submitted, in Polish and English version, to the Head of the Doctoral School within 12 months following the commencement of studies. The template of an individual research plan is enclosed as Annex No. 1 to the Rules and Regulations.
2. In the case of appointing an assistant supervisor, an individual research plan is presented after their approval is granted.
3. An individual research plan specifies in particular:
 - 1) the subject and assumptions of a research project, including research objectives of the planned studies and the method of completion thereof;
 - 2) schedule of preparation and date of submission of a doctoral dissertation;
 - 3) full name, degree or academic titles of a supervisor(s) or/and an assistant supervisor and the scope of their duties and rules of cooperation;
 - 4) method of financing research studies;
 - 5) method of presentation of results of studies, including in the form of scientific articles or scientific meeting communications;
 - 6) participation in scientific conferences, internships or other forms extending knowledge and skills in the field studied;
 - 7) participation in international exchange programmes;
 - 8) list of the University's research infrastructure to which the doctoral student has access.
4. In justified cases, at a request filed jointly by the doctoral student and their supervisor(s), the Head of the Doctoral School may give consent for an update of an individual research plan.
5. Implementation of an individual research plan is subject to mid-term assessment in compliance with the rules specified in § 23 and 24.

CHAPTER VI

VERIFICATION OF LEARNING OUTCOMES

Chapter 1

Awarding a credit for a course

§ 20

1. A credit for a course may be awarded based on an exam, a test with a grade or a credit test. The form of awarding a credit for a course is specified in the schedule of the programme of studies implementation.
2. Exams and credit tests may be conducted in the form of written and spoken tests verifying knowledge and skills.
3. Exams and credit tests may be conducted in English, if a course was run in the language.
4. A credit for a course may also be awarded based on written assignments (essays) on a given topic, multimedia projects or presentations prepared by doctoral students.
5. An academic teacher informs doctoral students about the form of exam or credit test prior to commencement of a course.
6. The result of an exam or a credit test is entered into the doctoral student's electronic index to which access is provided via the University IT system.

7. A credit for a doctoral seminar is awarded during an annual public scientific review session at which the doctoral student gives presentation in English on scientific hypotheses, methods and results of their research studies.
8. The doctoral student's presentation at a public scientific review session is assessed by a committee appointed by the Head of the Doctoral School. The Head of the Doctoral School may invite external experts to participate in the work of the committee and act in an advisory capacity. The result of the assessment is entered into the doctoral student's electronic index by the Head of the Doctoral School.
9. A credit for practical placement training, if it is included in the programme of studies, is awarded by the supervisor.
10. The doctoral student has the right to take two attempts to pass an exam or a credit test; the second exam or credit test attempt is a retake.
11. The doctoral student's attendance at the public scientific review session on the scheduled date is obligatory. The doctoral student may excuse their absence by submitting to the Head of the Doctoral School a medical certificate or, in justified cases, another written excuse. In the case of an excused absence, the Head of the Doctoral School appoints a new date for the public scientific review session.
12. In exceptional and justified cases, the doctoral student may obtain consent of the Head of the Doctoral School for exemption from attendance at specific courses included in the programme of studies, or a consent for repeating a course/courses, provided that it does not result in extending the period of studies over the time limit specified in § 2 Item 1.
13. The Head of the Doctoral School may give the doctoral student a consent for obtaining a credit in advance for a course scheduled for the subsequent year or years of studies in the programme of studies.

Chapter 2

Awarding a credit for a year of study

§ 21

1. A period for which credits are awarded at the Doctoral School is an academic year.
2. The condition for being awarded a credit for a year of study at the Doctoral School is:
 - 1) obtaining a credit for a course and professional placement training specified in the programme of studies;
 - 2) completion of research studies and progress in preparation of a doctoral dissertation according to a schedule specified in an individual research plan.
3. The Head of the Doctoral School awards a credit for a year of study by making an entry in the doctoral student's electronic index based on the doctoral student's annual report approved by their supervisor(s).
4. The doctoral student is obliged to file an annual report on performing the duties specified in Item 2 with the Head of the Doctoral School, in English version, by August 30. The template of the report is enclosed as Annex No. 2 to the Rules and Regulations.
5. The doctoral student does not have the right to repeat a year of study.
6. In justified cases, the Head of the Doctoral School may postpone fulfillment of some of the doctoral student's duties until the next academic year.

Chapter 3

Scale of grades and a grade point average

§ 22

1. Results of credit tests and exams and the grade point average are expressed by the following scale of grades:
 - 1) 5,0 – *bardzo dobry*;
 - 2) 4,5 – *ponad dobry*;
 - 3) 4,0 – *dobry*;
 - 4) 3,5 – *dość dobry*;
 - 5) 3,0 – *dostateczny*;
 - 6) 2,0 – *niedostateczny*.
2. The scale of grades specified in Item 1 may be applied in its translated version, in English:
 - 1) 5,0 – *Excellent*;
 - 2) 4,5 – *Very Good*;
 - 3) 4,0 – *Good*;
 - 4) 3,5 – *Satisfactory*;
 - 5) 3,0 – *Sufficient*;
 - 6) 2,0 – *Failed*.
3. A grade point average is calculated as an arithmetic mean of grades obtained by the doctoral student in all credit test and exam attempts.

Chapter 4

Mid-term assessment

§ 23

1. The implementation of the individual research plan referred to in § 19 is subject to mid-term assessment.
2. The mid-term assessment is carried out in the middle of the period of studies specified in the programme of studies at the Doctoral School, however, not later than by the end of the fifth semester of studies.
3. The mid-term assessment ends with a positive or negative result. The assessment result, including a justification, is open to the public and it is announced on the University website within a time limit set in the schedule specified in Item 5.
4. The mid-term assessment also includes evaluation of the quality of scientific guidance provided by a supervisor(s).
5. The schedule of the mid-term assessment is set by the Head of the Doctoral School. It is published for doctoral students at the University website.
6. The mid-term assessment is based on:
 - 1) individual research plan;
 - 2) report on the implementation of the individual research plan prepared by the doctoral student in English, approved by their supervisor(s); the doctoral student submits the report in written and electronic version to the Evaluation Committee for Mid-term Assessment through the Head of the Doctoral School within a time limit set in the schedule specified in Item 5; the template of the report is enclosed as Annex No. 3 to the Rules and Regulations;
 - 3) annual reports submitted by the doctoral student after the first and the second years of study;
 - 4) evaluation of the quality of scientific guidance provided by the supervisor(s), in English version; the template is enclosed as Annex No. 4 to the Rules and Regulations;

- 5) an assessment interview at which the doctoral student presents their scientific achievements related to the preparation of their doctoral dissertation.
7. The condition for being admitted to the mid-term assessment is submission of the documents listed in Item 6 Points 2 and 4 within the time limit specified in the schedule referred to in Item 5.
8. Presence of the doctoral student at the mid-term assessment, on the date specified in the schedule referred to in Item 5, is obligatory. The doctoral student may excuse their absence by submitting the Head of the Doctoral School a medical certificate or, in justified cases, another written excuse. In the case of an excused absence, the Head of the Doctoral School sets a new date for the mid-term assessment.
9. Failure by the doctoral student to submit the documents required for the mid-term assessment within the prescribed time limit, or unexcused failure to attend the mid-term assessment on the scheduled date will incur a negative result of the mid-term assessment.
10. In the case of a negative mid-term assessment, the doctoral student is removed from the doctoral student register, under the rules specified in § 35.

§ 24

1. The mid-term assessment is carried out by the Evaluation Commission for Mid-term Assessment appointed, at a request of the Head of the Doctoral School, by the Scientific Discipline Council in which a doctoral dissertation is prepared. The Scientific Discipline Council nominates a chairperson who manages the work of the Commission.
2. In justified cases, the Scientific Discipline Council, at the request of the Head of the Doctoral School, may change the composition of the Evaluation Committee for Mid-term Assessment.
3. The Evaluation Committee for Mid-term Assessment is composed of three persons, including at least one person holding the degree of *doktor habilitowany* (habilitated doctor) or the title of professor in the discipline in which a doctoral dissertation is being prepared, employed outside the University, or a person referred to in § 13 Item 7. Neither a supervisor nor an assistant supervisor may be members of the Evaluation Committee for Mid-term Assessment.
4. Meetings of the Evaluation Committee for Mid-term Assessment are also attended by a representative of doctoral students who acts as an observer.
5. Meetings of the Evaluation Committee for Mid-term Assessment are attended by all its members.
6. Decisions of the Evaluation Committee for Mid-term Assessment are taken by a simple majority of votes. Members of the Committee may not abstain from voting.
7. In justified cases, a member of the Evaluation Committee for Mid-term Assessment may participate in the meetings of the Committee remotely, by means of electronic communication, ensuring, in particular, multilateral communication in real time, in compliance with the necessary security rules.
8. The outcome of the mid-term assessment is determined in a closed meeting, without the participation of the doctoral student or their supervisor.
9. The Evaluation Committee for Mid-term Assessment draws up minutes on the course of the mid-term assessment, in Polish and English. It must be signed by the Chairperson of the Committee. A template of the minutes is specified in Annex No. 5 to the Rules and Regulations.
10. The mid-term assessment minutes, including the report specified in § 23 Item 6 Point 2, is kept in the doctoral student's personal files.
11. The doctoral student and their supervisor(s) have the right to get familiar with the mid-term assessment minutes.

12. In the event of a breach of the formal conditions of the mid-term assessment concerning the composition of the Evaluation Committee for Mid-term Assessment, or conducting of the procedure of the assessment in violation of the Rules and Regulations, the doctoral student has the right to submit objections to the Head of the Doctoral School, within seven days of the publication of the result of the assessment, and file a request for re-assessment.
13. The grounds for objections may not be based on complaints concerning the substantive assessment made by the Evaluation Committee for Mid-term Assessment.
14. Objections based on the grounds referred to in Item 13 will not be considered.
15. The doctoral student has the right to appeal to the Rector against the decision of the Head of the Doctoral School made in the case referred to in Item 12. The decision of the Rector is final.
16. The members of the Committee carrying out the re-assessment of the doctoral student may not be persons who participated in carrying out the first mid-term assessment of that doctoral student.

SECTION VII DOCTORAL DISSERTATION

Chapter 1 Submission of the doctoral dissertation

§ 25

1. Education of the doctoral student at the Doctoral School ends with submission of their doctoral dissertation, along with a positive opinion(s) of their supervisor(s).
2. The doctoral student submits their doctoral dissertation in English, in paper version, along with an abstract in English and Polish version and a positive opinion of their supervisor(s) to the Head of the Doctoral School, within a time limit specified in the individual research plan.
3. A doctoral dissertation may have the form of a written paper, including a scientific monograph, a collection of published and theme-related scientific articles, a design, construction, technological or implementation work, as well as an independent and separated part of a collective work.
4. In the case of submission of a doctoral dissertation before the end of the period of studies completion stipulated in the programme of studies, the Head of the Doctoral School, at the doctoral student's request, exempts them from the obligation to participate in the remaining part of classes and professional placement training until the end of the period of studies.
5. Education at the Doctoral School in the case specified in Item 4 may not last for a period shorter than six semesters.

Chapter 2 Extending the time limit for submission of the doctoral dissertation

§ 26

1. At the doctoral student's request, the Head of the Doctoral School may extend the time limit for submission of a doctoral dissertation specified in an individual research plan, in the following cases:
 - 1) long-term illness of the doctoral student or their supervisor or other ill-fated reasons;
 - 2) necessity of conducting long-term research studies;
 - 3) other circumstances beyond the control of the doctoral student or their supervisor;

- 4) suspension of studies stipulated in § 29 – for the overall period not longer than two years.
2. The doctoral student has to enclose substantiation and the opinion of their supervisor(s) to the request.
3. Extending the time limit for submission of a doctoral dissertation results in extending the period of studies at the Doctoral School, and the doctoral student retains their right to doctoral scholarship subject to § 30 Item 2.

SECTION VIII DOCUMENTING THE COURSE OF STUDIES

§ 27

1. The course of studies at the Doctoral School is documented by:
 - 1) the doctoral student's electronic index to which doctoral students and academic teachers have access via the University IT system;
 - 2) data stored in the University IT system in printed version:
 - a) minutes on awarding credits for courses,
 - b) doctoral student periodic achievement record.
2. The rules of keeping records on the course of studies are established by the Rector.

§ 28

1. Each doctoral student is given an index number (a subsequent within a given academic year), which is assigned to them until completion of their studies at the Doctoral School.
2. Personal files of each doctoral student are marked with their student index number.
3. Personal files of each doctoral student include:
 - 1) documents required from a candidate for the Doctoral School;
 - 2) minutes of the Recruitment Committee on the procedure of recruitment to the Doctoral School;
 - 3) written version of the pledge signed by the doctoral student;
 - 4) confirmation of receipt of an electronic doctoral student ID and its copies;
 - 5) consent of a supervisor(s) for providing scientific guidance to the doctoral student;
 - 6) individual research plan;
 - 7) the doctoral student's annual reports;
 - 8) minutes on awarding credits for courses and doctoral student periodic achievement record;
 - 9) minutes on the mid-term assessment;
 - 10) the doctoral student's requests and applications filed in relation to the course of studies;
 - 11) decisions regarding the course of studies;
 - 12) doctoral dissertation with an opinion of the supervisor(s) enclosed.

SECTION IX SUSPENSION OF STUDIES

§ 29

At the doctoral student's request, the Head of the Doctoral School suspends their studies for a period corresponding to the period of maternity leave, a leave taken under the terms and conditions of maternity leave, paternity leave and parental leave specified in the Act of June 26, 1974 – Labor Code.

SECTION X
DOCTORAL SCHOLARSHIP

§ 30

1. A doctoral student who is not a holder of the degree of *doktor* [doctoral degree] receives doctoral scholarship.
2. An overall period in which doctoral scholarship is received may not exceed four years.
3. A period of suspension of studies specified in § 29 is not included in the period defined in Point 2.

§ 31

1. The amount of monthly doctoral scholarship is at least:
 - 1) 37% of the remuneration for professors – up to the month in which the mid-term assessment is carried out;
 - 2) 57% of the remuneration for professors – following the month in which the mid-term assessment is carried out.
2. The amount of monthly doctoral scholarship is determined by the Rector.
3. The amount of doctoral scholarship may depend on the doctoral student's achievements. The criteria and procedure of awarding an increased scholarship and its amount are established by the Rector.
4. A doctoral student who holds a disability certificate, disability degree certificate or the decision specified in Article 5 and Article 62 of the Act of August 27, 1997 on professional and social rehabilitation and employment of disabled persons, receives, in the period specified in § 30 Item 2, doctoral scholarship in the amount defined in Item 1 Point 1 and increased by 30%.
5. The University pays social insurance contributions stipulated in the regulations on social insurance system – obligatory old age pension, disability pension and accident insurance. The contributions are deducted from the amount of doctoral scholarship. The University deducts health insurance contributions if a doctoral student is not covered by the insurance under any other entitlement.
6. Sickness insurance for doctoral students is voluntary.
7. Doctoral scholarship is not awarded to a doctoral student whose education at the Doctoral School is connected with the obligation of employment with the University:
 - 1) under an employment contract;
 - 2) and includes remuneration the amount of which exceeds the remuneration of a professor.

§ 32

1. In the period of suspension of studies specified in § 29, the provisions on determining the maternity benefit are applied accordingly when establishing the amount of doctoral scholarship, however, the basis for the benefit assessment is understood as the amount of monthly doctoral scholarship the doctoral student is entitled to on the day of filing a request for suspension.
2. A doctoral student who submitted their doctoral dissertation before the set date of completion of studies stipulated in the programme of studies, receives the doctoral scholarship until the day on which the time limit for completion of studies ends, however, no longer than for a period of six months, subject to § 30 Item 2.

§ 33

The doctoral student may be awarded:

- 1) scholarship – by a local government unit;
- 2) academic scholarship – by a natural person or a legal person not being any state or local government legal person;
- 3) scholarship of the Minister of Science and Higher Education for eminent young scholars - in accordance with the rules laid down in the Act, or other scholarships awarded under separate regulations.

SECTION XI DISCIPLINARY LIABILITY OF DOCTORAL STUDENTS

§ 34

Doctoral students are subject to disciplinary liability for violating the rules applied at the University and for committing acts demeaning the dignity of the doctoral student under the procedure specified in the Act, secondary legislation and the University internal regulations.

SECTION XII REMOVAL FROM THE DOCTORAL STUDENT REGISTER

§ 35

1. The doctoral student is removed from the doctoral student register in the following cases:
 - 1) obtaining a negative result of the mid-term assessment;
 - 2) failure to submit a doctoral dissertation within the time limit specified in an individual research plan;
 - 3) withdrawal from studies;
 - 4) failure to commence studies;
 - 5) violation of the prohibition referred to in Article 200(7);
 - 6) imposing a disciplinary penalty of expulsion from the Doctoral School.
2. The doctoral student may be removed from the doctoral student register in the following cases:
 - 1) unsatisfactory progress in preparation of their doctoral dissertation;
 - 2) failure to fulfill the obligations specified in § 11 Items 1 and 3.
3. The statement on withdrawal from studies at the Doctoral School should be submitted by the doctoral student in written form to the Head of the Doctoral School
4. The doctoral student is deemed not to have commenced their studies if they do not make the pledge referred to in § 7 Item 1 within five days from the beginning of the academic year.
5. The doctoral student is removed from the doctoral student register by an administrative decision of the Rector. If the Rector passes such a decision, a request for reconsidering of the case may be filed within 14 days following the receipt thereof.
6. In the procedure for removal of the doctoral student from the doctoral student register, in the case of violation of the prohibition referred to in Article 200(7) of the Act, the doctoral student is summoned to submit, within a period of not shorter than 30 days from the date of service of the summons, a resignation from studies at another doctoral school.
7. The removal from the doctoral student register results in the loss of the entitlement to the doctoral scholarship. Payment of the doctoral scholarship is suspended on the first day of the month following the month in which the decision on removal became final.
8. It is not allowed to resume studies at the Doctoral School after being removed from the doctoral student register. A person who was removed from the doctoral student register may be admitted to the Doctoral School under the recruitment procedure.
9. A person removed from the doctoral student register is obliged to return their electronic doctoral student identification document.

SECTION XIII
FINAL PROVISIONS

§ 36

1. The doctoral student is obliged to familiarize themselves with the Rules and Regulations before commencement of their studies.
2. In all matters not settled herein, relevant decisions are taken by the Rector.
3. The Rules and Regulations become effective on October 1, 2024.
4. Any amendments to the Rules and Regulations are made in compliance with the relevant provisions on adoption hereof.



(WZÓR/SPECIMEN FORM)

Łódź,

.....
(pieczęć Szkoły Doktorskiej Medycyny Molekularnej/
seal of the Doctoral School of Molecular Medicine)

INDYWIDUALNY PLAN BADAWCZY / INDIVIDUAL RESEARCH PLAN

(Formularz należy wypełnić komputerowo, w języku polskim i angielskim, i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”./ The form must be typed in Polish and English and submitted in paper version after obtaining the approval of the Supervisor(s). If there is no relevant information to be provided, insert “NONE” in a given space.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
ROK ROZPOCZĘCIA KSZTAŁCENIA W SZKOLE DOKTORSKIEJ MEDYCYN MOLEKULARNEJ / YEAR OF COMMENCING STUDIES AT THE DOCTORAL SCHOOL OF MOLECULAR MEDICINE	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL DISSERTATION	
TEMAT ROZPRAWY DOKTORSKIEJ W JĘZYKU POLSKIM I ANGIELSKIM / TITLE OF THE DOCTORAL DISSERTATION IN POLISH AND ENGLISH	
DYSCYPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE* / PHARMACOLOGY AND PHARMACY / MEDICAL SCIENCES*
OGÓLNY OPIS ROZPRAWY DOKTORSKIEJ (PROBLEM BADAWCZY, HIPOTEZY BADAWCZE, CEL, KORZYŚCI TEORETYCZNE I PRAKTYCZNE, TEORETYCZNE PODSTAWY	

* Zaznaczyć właściwe / Mark as appropriate.

<p>PRACY BADAWCZEJ I METODYKA BADAŃ NAUKOWYCH) / GENERAL DESCRIPTION OF THE DOCTORAL DISSERTATION (RESEARCH PROBLEM, RESEARCH HYPOTHESES, OBJECTIVE, THEORETICAL AND PRACTICAL BENEFITS, THEORETICAL FOUNDATIONS OF RESEARCH PAPER AND METHODOLOGY OF SCIENTIFIC RESEARCH)</p>	
<p>TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (DD-MM-RRRR) / DEADLINE FOR SUBMISSION OF THE DOCTORAL DISSERTATION (DD-MM-YYYY)</p>	
<p>IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/STOPNIE/TYTUŁY NAUKOWE/JEDNOSTKA / FULL NAME OF THE SUPERVISOR(S), ACADEMIC DEGREE(S)/TITLE(S)/ DEPARTMENT</p>	
<p>IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY /JEDNOSTKA / FULL NAME OF THE ASSISTANT SUPERVISOR, ACADEMIC DEGREE/TITLE /DEPARTMENT</p>	
<p>JEDNOSTKA ORGANIZACYJNA UNIWERSYTETU MEDYCZNEGO W ŁODZI (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/DEPARTMENT/WARD)</p>	
<p>JEDNOSTKA ORGANIZACYJNA PARTNERA ZATRUDNIAJĄCA PROMOTORA / ORGANIZATIONAL UNIT OF THE PARTNER EMPLOYING THE SUPERVISOR</p>	
<p>ZASADY WSPÓŁPRACY POMIĘDZY DOKTORANTEM A PROMOTOREM/ PROMOTORAMI/PROMOTOREM POMOCNICZYM, W TYM LICZBA GODZIN KONSULTACJI W POSZCZEGÓLNYCH LATACH KSZTAŁCENIA / RULES OF COOPERATION BETWEEN THE DOCTORAL STUDENT AND THE SUPERVISOR(S)/ ASSISTANT SUPERVISOR, INCLUDING THE NUMBER OF CONSULTATION HOURS IN EACH YEAR OF STUDY</p>	

C. SPOSÓB FINANSOWANIA BADAŃ, AKTYWNOŚĆ W ZAKRESIE POZYSKIWANIA ŚRODKÓW FINANSOWYCH NA REALIZACJĘ PROJEKTÓW BADAWCZYCH LUB GRANTÓW / C. SOURCE OF RESEARCH FINANCING, ACTIVITY AIMED AT OBTAINING FUNDS FOR IMPLEMENTATION OF RESEARCH PROJECTS OR GRANTS

D. SPOSÓB PREZENTACJI WYNIKÓW BADAŃ / D. PRESENTATION OF RESEARCH STUDY RESULTS

I. ARTYKUŁY NAUKOWE/INNE PUBLIKACJE / I. SCIENTIFIC ARTICLES/OTHER PUBLICATIONS

I rok / 1st year*

TAK / YES

NIE / NO

Typ publikacji / Type of publication:.....

II rok / 2nd year

TAK / YES

NIE / NO

Typ publikacji / Type of publication:.....

III rok / 3rd year

TAK / YES

NIE / NO

Typ publikacji / Type of publication:.....

IV rok / 4th year

TAK / YES

NIE / NO

Typ publikacji / Type of publication:.....

* Zaznaczyć właściwe i wskazać typ publikacji (np. poglądowa, oryginalna, monografia). / Mark as appropriate and specify the type of publication (e.g. review, original paper, monograph).

II. UDZIAŁ W KONFERENCJACH/SYMPOZJACH/ZJAZDACH NAUKOWYCH (KRAJOWYCH, ZAGRANICZNYCH)/ II. PARTICIPATION IN SCIENTIFIC CONFERENCES/SYMPOSIUMS/CONVENTIONS (DOMESTIC, INTERNATIONAL)

I rok / 1st year*

TAK / YES

NIE / NO

Typ konferencji/symposium/zjazdu / Type of conference/symposium/congress:

II rok / 2nd year

TAK / YES

NIE / NO

Typ konferencji/symposium/zjazdu / Type of conference/symposium/congress:

III rok / 3rd year

TAK / YES

NIE / NO

Typ konferencji/symposium/zjazdu / Type of conference/symposium/congress:

IV rok / 4th year

TAK / YES

NIE / NO

Typ konferencji/symposium/zjazdu / Type of conference/symposium/congress:

III. KIEROWANIE PROJEKTAMI NAUKOWYMI / III. PRINCIPAL INVESTIGATOR IN SCIENTIFIC PROJECTS

* Zaznaczyć właściwe i wskazać, czy konferencja/symposium/kongres będzie się odbywała/odbywał w kraju czy za granicą. / Mark as appropriate and specify whether the conference/symposium/congress will be/was held domestically or abroad.

IV. STAŻE NAUKOWE (KRAJOWE, ZAGRANICZNE) ZWIĄZANE Z REALIZACJĄ ROZPRAWY DOKTORSKIEJ /
IV. RESEARCH INTERNSHIPS (DOMESTIC, INTERNATIONAL) RELATED TO PREPARATION OF THE DOCTORAL
DISSERTATION

I rok / 1st year*

TAK /YES

NIE / NO

Typ stażu / Type of internship:.....

II rok / 2nd year

TAK /YES

NIE / NO

Typ stażu / Type of internship:.....

III rok / 3rd year

TAK /YES

NIE / NO

Typ stażu / Type of internship:.....

IV rok / 4th year

TAK /YES

NIE / NO

Typ stażu / Type of internship:.....

V. INNE (NP. PATENTY, ZGŁOSZENIA PATENTOWE, WZORY UŻYTKOWE I PRAWA AUTORSKIE DO UTWORÓW,
WNIOSKI O PROJEKTY I STYPENDIA ZŁOŻONE PRZEZ DOKTORANTA), UDZIAŁ W SZKOŁACH LETNICH I
ZIMOWYCH, WARSZTATACH, SZKOLENIACH / V. OTHER (E.G. PATENTS, PATENT APPLICATIONS, UTILITY
MODELS AND COPYRIGHTS, PROJECT OR SCHOLARSHIP APPLICATIONS SUBMITTED BY THE DOCTORAL
STUDENT, PARTICIPATION IN SUMMER AND WINTER SCHOOLS, WORKSHOPS, TRAINING COURSES)

* Zaznaczyć właściwe i wskazać, czy staż będzie odbywał się w kraju czy za granicą. /Mark as appropriate and indicate whether the internship will be held domestically or abroad.

E. WYKAZ UDOSTĘPNIANEJ DOKTORANTOWI INFRASTRUKTURY BADAWCZEJ, NIEZBĘDNEJ DO PRZYGOTOWANIA ROZPRAWY DOKTORSKIEJ (wraz z zasadami dostępu do tej infrastruktury) / E. LIST OF RESEARCH INFRASTRUCTURE REQUIRED FOR PREPARATION OF THE DOCTORAL DISSERTATION TO WHICH THE DOCTORAL STUDENT IS GIVEN ACCESS (including the rules of providing access to the infrastructure)

--

F. HARMONOGRAM BADAŃ I PRZYGOTOWANIA ROZPRAWY DOKTORSKIEJ / F. SCHEDULE OF THE RESEARCH STUDY AND PREPARATION OF THE DOCTORAL DISSERTATION

Lp. No.	Termin/okres realizacji Date/period of implementation	Planowane badania oraz etapy przygotowania rozprawy doktorskiej* / Planned research and stages of preparation of the doctoral dissertation*
I ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 1st YEAR OF STUDY (academic year 20...../20....)		
1		
2		
3		
4		
II ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 2nd YEAR OF STUDY (academic year 20...../20....)		
1		
2		
3		
4		
III ROK KSZTAŁCENIA (rok akademicki 20...../20....) / 3rd YEAR OF STUDY (academic year 20...../20....)		
1		
2		
3		
4		

* W szczególności: ustalenie obszaru badań, sformułowanie problemu badawczego, opracowanie metodyki prowadzenia badań, etapy przygotowania rozprawy doktorskiej, udział w konferencjach, zjazdach i sympozjach oraz wymianie międzynarodowej, staże zagraniczne, planowane publikacje (artykuły, komunikaty zjazdowe), projekty i granty badawcze.
/ In particular: defining the research area, formulating the research problem, developing the methodology of conducting the research, stages of preparation of the doctoral dissertation, participation in conferences, conventions and symposiums, and international exchange programs, internships abroad, planned publications (articles, scientific meeting communications), projects and research grants.

**IV ROK KSZTAŁCENIA (rok akademicki 20...../20....)
/ 4th YEAR OF STUDY (academic year 20...../20....)**

1		
2		
3		
4		

.....
(podpis doktoranta/
signature of the Doctoral Student)

.....
(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów/
name stamp(s) and signature(s) of the Supervisor(s))

G. OPINIA PROMOTORA POMOCNICZEGO* / G. OPINION OF THE ASSISTANT SUPERVISOR*

--

.....
(pieczęć imienna i podpis promotora pomocniczego/
name stamp and signature of the Assistant Supervisor)

.....
(pieczęć imienna i podpis dyrektora Szkoły Doktorskiej Medycyny Molekularnej/
name stamp and signature of the Director of the Doctoral School of Molecular Medicine)

* Opinia wymagana w przypadku wyznaczenia promotora pomocniczego. / The opinion is required if an assistant supervisor is appointed.

(WZÓR/ SPECIMEN FORM)



.....
(pieczęć Szkoły Doktorskiej Medycyny Molekularnej/
seal of the Doctoral School of Molecular Medicine)

Łódź,

**SPRAWOZDANIE ROCZNE Z PRZEBIEGU KSZTAŁCENIA W SZKOLE DOKTORSKIEJ MEDYCYNY
MOLEKULARNEJ ZA ROK AKADEMICKI 20.../20... / ANNUAL REPORT ON THE COURSE
OF STUDIES AT THE DOCTORAL SCHOOL OF MOLECULAR MEDICINE
FOR THE ACADEMIC YEAR 20.../20...**

(Formularz należy wypełnić komputerowo w języku angielskim i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”. Rubryki A-D wypełnia doktorant, rubryki D-F – promotor/promotorzy, rubrykę G – dyrektor Szkoły Doktorskiej Medycyny Molekularnej.) / The form must be typed in English and submitted in paper version after obtaining the approval of the Supervisor(s). If there is no relevant information to be provided, insert “NONE” in a given space. Spaces A-D must be filled in by the Doctoral Student, spaces D-F – by the Supervisor(s), space G – by the Director of the Doctoral School of Molecular Medicine.)

A. DANE DOKTORANTA / A. DETAILS OF THE DOCTORAL STUDENT	
IMIĘ I NAZWISKO / FULL NAME	
PESEL / PERSONAL IDENTIFICATION NUMBER	
NUMER ALBUMU / STUDENT INDEX NUMBER	
NAUCZYCIEL AKADEMICKI / ACADEMIC TEACHER	<input type="checkbox"/> TAK / YES <input type="checkbox"/> NIE / NO*
ROK ROZPOCZĘCIA KSZTAŁCENIA W SZKOLE DOKTORSKIEJ MEDYCYNY MOLEKULARNEJ / YEAR OF COMMENCING STUDIES AT THE DOCTORAL SCHOOL OF MOLECULAR MEDICINE	
B. ROZPRAWA DOKTORSKA / B. DOCTORAL DISSERTATION	
TEMAT ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / TITLE OF THE DOCTORAL DISSERTATION (AS SPECIFIED IN THE INDIVIDUAL REASERCH PLAN)	

* Zaznaczyć właściwe. / Mark as appropriate.

DYSCYPLINA NAUKOWA / SCIENTIFIC DISCIPLINE	NAUKI FARMACEUTYCZNE / NAUKI MEDYCZNE*/ PHARMACOLOGY AND PHARMACY / MEDICAL SCIENCES *
TERMIN ZŁOŻENIA ROZPRAWY DOKTORSKIEJ (ZGODNY Z INDYWIDUALNYM PLANEM BADAWCZYM) / DEADLINE FOR SUBMISSION OF THE DOCTORAL DISSERTATION (AS SPECIFIED IN THE INDIVIDUAL REASERCH PLAN)	
IMIĘ I NAZWISKO PROMOTORA/ PROMOTORÓW, STOPIEŃ/TYTUŁ NAUKOWY/ STOPNIE/TYTUŁY NAUKOWE /JEDNOSTKA / FULL NAME OF THE SUPERVISOR(S), ACADEMIC DEGREE(S)/TITLE(S)/ ENTITY	
IMIĘ I NAZWISKO PROMOTORA POMOCNICZEGO, STOPIEŃ/TYTUŁ NAUKOWY /JEDNOSTKA / FULL NAME OF THE ASSISTANT SUPERVISOR, ACADEMIC DEGREE/TITLE/ ENTITY	
JEDNOSTKA ORGANIZACYJNA UNIWERSYTETU MEDYCZNEGO W ŁODZI (KLINIKA/ZAKŁAD/ODDZIAŁ KLINICZNY) / ORGANIZATIONAL UNIT OF THE MEDICAL UNIVERSITY OF LODZ (CLINIC/DEPARTMENT/WARD)	
JEDNOSTKA ORGANIZACYJNA PARTNERA ZATRUDNIAJĄCA PROMOTORA / ORGANIZATIONAL UNIT OF THE PARTNER EMPLOYING THE SUPERVISOR	
C. SPRAWOZDANIE Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO / C. REPORT ON IMPLEMENTATION OF THE INDIVIDUAL RESEARCH PLAN	
I. CZY DOKTORANT ZREALIZOWAŁ ZAŁOŻENIA WSKAZANE W INDYWIDUALNYM PLANIE BADAWCZYM, DOTYCZĄCE ROKU AKADEMICKIEGO, ZA KTÓRY SKŁADA SPRAWOZDANIE? / I. HAS THE DOCTORAL STUDENT IMPLEMENTED THE ASSUMPTIONS INDICATED IN THE INDIVIDUAL RESEARCH PLAN FOR THE ACADEMIC YEAR FOR WHICH THEY ARE SUBMITTING THE REPORT? <input type="checkbox"/> TAK / YES <input type="checkbox"/> NIE (uzasadnienie): / NO* (reasons): Sprawozdanie z realizacji indywidualnego planu badawczego/ Report on implementation of the individual research plan:	

* Zaznaczyć właściwe./ Mark as appropriate.

II. PUBLIKACJE / II. PUBLICATIONS

(NALEŻY PODAĆ TYLKO TE PUBLIKACJE, KTÓRE UKAZAŁY SIĘ JUŻ DRUKIEM W OKRESIE SPRAWOZDAWCZYM, ORAZ TE, KTÓRE ZOSTAŁY OSTATECZNIE ZAAKCEPTOWANE PRZEZ REDAKCJĘ) / (GIVE ONLY THE PUBLICATIONS WHICH APPEARED IN PRINT IN THE PERIOD INCLUDED IN THE REPORT AND THOSE WHICH WERE FINALLY APPROVED BY PUBLISHERS.)

LP. /NO.	AUTOR/ REDAKCJA NAUKOWA /AUTHOR/ SCIENTIFIC EDITOR	TYTUŁ / TITLE	NAZWA WYDAWNICTWA/ TYTUŁ CZASOPISMA / PUBLISHER NAME/MAGAZINE TITLE	MIEJSCE WYDANIA/ ROK WYDANIA / PLACE OF PUBLICATION/ YEAR OF PUBLICATION	NR STR. / PAGE NO.	PUNKTY MINISTERIALNE* / IMPACT FACTOR / MINISTERIAL POINTS*/ IMPACT FACTOR
1						
2						
3						
4						
5						
6						

III. CZYNNY UDZIAŁ W KONFERENCJACH/SYMPOZJACH/ZJAZDACH / III. ACTIVE PARTICIPATION IN CONFERENCES/ SYMPOSIUMS/CONVENTIONS

LP. /NO.	NAZWA KONFERENCJI/ SYMPOZJUM/ ZJAZDU / NAME OF THE CONFERENCE/ SYMPOSIUM/ CONVENTION	ORGANIZATOR I MIEJSCE / ORGANIZING ENTITY AND PLACE	TERMIN / DATE	UDZIAŁ: BIERNY/ CZYNNY PARTICIPATION: PASSIVE/ ACTIVE	TYTUŁ PREZENTACJI / TITLE OF THE PRESENTATION
1					
2					
3					
4					
5					
6					

* Liczba punktów według aktualnego wykazu czasopism, ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki./Number of points according to the current list of journals announced by the Minister of Science and Higher Education.

IV. INNE ISTOTNE OSIĄGNIĘCIA NAUKOWE ZWIĄZANE Z TEMATYKĄ ROZPRAWY DOKTORSKIEJ / OTHER SIGNIFICANT SCIENTIFIC ACHIEVEMENTS RELATED TO THE SUBJECT OF THE DOCTORAL DISSERTATION	
D. SPRAWOZDANIE Z REALIZACJI PROGRAMU KSZTAŁCENIA / D. REPORT ON IMPLEMENTATION OF THE PROGRAMME OF STUDIES	
EGZAMINY I ZALICZENIA – zgodnie z załączoną kartą okresowych osiągnięć / EXAMS AND CREDIT TESTS – as shown in the doctoral student periodic achievement record	
DATA SPORZĄDZENIA SPRAWOZDANIA/ DATE OF THE REPORT	PODPIS DOKTORANTA/ SIGNATURE OF THE DOCTORAL STUDENT
E. OCENA SPRAWOZDANIA ROCZNEGO PRZEZ PROMOTORA/ PROMOTORÓW / E. ASSESSMENT OF THE ANNUAL REPORT BY THE SUPERVISOR(S)	<input type="checkbox"/> POZYTYWNA / POSITIVE <input type="checkbox"/> NEGATYWNA/ NEGATIVE*
F. OPINIA PROMOTORA/PROMOTORÓW W FORMIE OPISOWEJ / F. DESCRIPTIVE OPINION OF THE SUPERVISOR(S)	

.....
(data / date)

.....
(pieczęć imienna i podpis promotora/pieczęcie imienne i podpisy promotorów /
name stamp(s) and signature(s) of the Supervisor(s))

* Zaznaczyć właściwe./ Mark as appropriate.

G. ZALICZENIE ROKU KSZTAŁCENIA PRZEZ DYREKTORA SZKOŁY DOKTORSKIEJ MEDYCYNY MOLEKULARNEJ / G. CREDIT FOR A YEAR OF STUDY AWARDED BY THE DIRECTOR OF THE DOCTORAL SCHOOL OF MOLECULAR MEDICINE

..... rok kształcenia w Szkole Doktorskiej Medycyny Molekularnej (rok akademicki 20.../20...) /
 year of study at the Doctoral School of Molecular Medicine (academic year 20.../20...):

- zaliczam / credit awarded
- nie zaliczam / credit not awarded
- zaliczam warunkowo / credit awarded conditionally*

.....
 (data/date)

.....
 (pieczęć imienna i podpis dyrektora
 Szkoły Doktorskiej Medycyny Molekularnej /
 name stamp and signature of the Director
 of the Doctoral School of Molecular Medicine)

* Zaznaczyć właściwe./ Mark as appropriate.



(WZÓR / SPECIMEN FORM)

**RAPORT Z REALIZACJI INDYWIDUALNEGO PLANU BADAWCZEGO
– DO OCENY ŚRÓDOKRESOWEJ ZA OKRES OD (DD.MM.RRRR) DO (DD.MM.RRRR)
/ REPORT ON IMPLEMENTATION OF THE INDIVIDUAL RESEARCH PLAN – FOR MID-TERM
ASSESSMENT FOR THE PERIOD FROM (DD.MM.YYYY) TO (DD.MM.YYYY)**

*(Formularz należy wypełnić komputerowo w języku angielskim i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. W przypadku braku informacji do rubryki wpisać „brak”.
/ The form must be typed in English and submitted in paper version after obtaining the approval of the Supervisor(s). If there is no relevant information to be provided, insert “NONE” in a given space.)*

1. Podstawowe dane / Basic information

Imię / imiona i nazwisko doktoranta /Name(s) and surname of the Doctoral Student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne (Pharmacology and Pharmacy) <input type="checkbox"/> Nauki medyczne (Medical Sciences)*
Jednostka organizacyjna Uniwersytetu Medycznego w Łodzi (klinika, oddział kliniczny, zakład) / Organizational unit of the Medical University of Lodz (clinic, ward, department):	Uniwersytet Medyczny w Łodzi / Medical University of Lodz
Jednostka organizacyjna partnera zatrudniająca promotora / Organizational unit of the partner employing the supervisor:	
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / Doctoral Student's e-mail account (in e-doktorant system):	Numer legitymacji / Student ID:
Numer ORCID / ORCID:	Data rozpoczęcia kształcenia w Szkole Doktorskiej Medycyny Molekularnej /Date of commencing studies at the Doctoral School of Molecular Medicine

* Zaznaczyć właściwe./ Mark as appropriate.

Promotor rozprawy doktorskiej (1) / Supervisor of the doctoral dissertation (1):	Promotor rozprawy doktorskiej (2) / Supervisor of the doctoral dissertation (2):
Promotor pomocniczy rozprawy doktorskiej / Assistant Supervisor for the doctoral dissertation:	Data złożenia raportu do oceny śródkresowej /Date of submission of the report for mid-term assessment: <i>(pieczętka imienna i podpis pracownika Centrum Obsługi Doktorantów / name stamp and signature of the employee of the Office of Doctoral Studies)</i>

2. Informacje o rozprawie doktorskiej / Information on the doctoral dissertation

Tytuł rozprawy doktorskiej (w języku polskim i angielskim) / Title of the doctoral dissertation (in Polish and English)
Planowany termin złożenia rozprawy doktorskiej (miesiąc, rok zgodny z indywidualnym planem badawczym – IPB) / Planned deadline for submission of the doctoral dissertation (month, year, as specified in the individual research plan – IRP)
Raport naukowy (motywacja do podjęcia badań i ich innowacyjność, cel i hipoteza badawcza, przedmiot i metodyka badań, najważniejsze wyniki i osiągnięcia, wnioski) (OPIS – MAKS. 5 STRONY A4, ARIAL NARROW 11, INTRELINIA 1, MARGINESY 1,5 cm) / Scientific report (motivation to undertake research and its innovativeness, aim and research hypothesis, subject of study and research methodology, most significant results and achievements, conclusions) (DESCRIPTION – MAX. 5 A4 PAGES, ARIAL NARROW 11 FONT, 1.0 SPACING, 1.5 cm MARGINS)

3. Sprawozdanie z postępów w realizacji indywidualnego planu badawczego (IPB) / Report on the progress in implementation of the individual research plan (IRP)

A. Terminowość realizacji dotychczasowych etapów harmonogramu prac badawczych i stopień realizacji IPB (wyrzucić w %) (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / A. Timeliness of completion of the previous stages of the research work schedule and the degree of implementation of the IRP (expressed in percentage) (DESCRIPTION – MAX. 0.5 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)

<p>B. Zaawansowanie w przygotowaniu rozprawy doktorskiej i stopień jej realizacji (wyrazić w %) (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / B. Progress in the preparation of the doctoral dissertation and the degree of its implementation (expressed in percentage) (DESCRIPTION – MAX. 1 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)</p>
<p>C. Wyjaśnienie rozbieżności pomiędzy stopniami realizacji opisanymi w pkt A i B a zadeklarowanym w IPB harmonogramem i terminem złożenia rozprawy (OPIS – MAKS. 1 STRONA A4, ARIAL NARROW 11, INTERLINIA 1) / C. Reasons for any discrepancies between the degree of implementation (described in points A and B and the schedule), and the deadline for submission of the doctoral dissertation, as declared in the IRP (DESCRIPTION – MAX. 1 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)</p>

4. Osiągnięcia naukowe i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym (IPB), F – dorobek naukowy i inne aktywności naukowe nieprzewidziane w IPB)

/ Scientific achievements and other activities directly related to implementation of the doctoral dissertation (A-E – elements included in the individual research plan (IRP), F – scientific achievements and other scientific activities not included in the IRP)

A. Publikacje naukowe, w tym: / A. Scientific publications including:	<i>Punkty ministerialne / Ministerial points*</i>	<i>Impact Factor</i>	Czy wskazane w IPB: TAK/NIE / Indicated in the IRP: YES/NO
Publikacje w czasopiśmie ujętych w wykazie Ministra / Publications in journals listed by the Minister**			
<i>autorzy, tytuł publikacji, czasopismo, numer, rok wydania, strony, numer DOI (jeśli istnieje) / authors, publication title, journal, issue, year, pages, DOI number (if available)</i>			

* Liczba punktów według wykazu czasopism ogłoszonego komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Number of points according to the list of journals announced by the Minister of Higher Education and Science.

** Artykuły opublikowane w czasopiśmie ujętych w wykazie ogłoszonym komunikatem ministra właściwego do spraw szkolnictwa wyższego i nauki. / Articles published in journals included in the list announced by the Minister of Higher Education and Science.

Publikacje konferencyjne / Conference publications			
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony, numer DOI (jeśli istnieje) / ISBN / authors, publication title, journal or publishing house, issue, year, pages, DOI number (if available) / ISBN number alternatively</i>		–	
Inne publikacje lub rozdziały w książkach / Other published papers or book chapters			
<i>autorzy, tytuł publikacji, czasopismo lub wydawnictwo, numer, rok wydania, strony lub numer DOI / ISBN / authors, publication title, journal or publishing house, issue, year, pages or DOI / ISBN number alternatively</i>		–	
B. Prezentacje konferencyjne / B. Conference presentations			
ustne (prezentowane osobiście) / oral (given by the Doctoral Student)			
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>			
plakatowe (prezentowane osobiście) / poster (given by the Doctoral Student)			
<i>autorzy, tytuł prezentacji, nazwa konferencji, miejsce, termin / authors, presentation title, name of conference, place, date</i>			
C. Kierowanie projektami naukowymi i stypendia naukowe (np. NCN, FNP, NAWA). / C. Principal investigator in scientific projects and research scholarships (e.g. National Science Centre (NCN), Foundation for Polish Science (FNP), Polish National Agency for Academic Exchange (NAWA)).			

<i>nazwa instytucji finansującej, rodzaj projektu/stypendium, tytuł, funkcja w projekcie / name of the financing institution, type of the project/scholarship, project title, role in the project</i>	
D. Staże naukowe (krajowe, zagraniczne) związane z realizacją rozprawy doktorskiej / D. Research internships (domestic, international) related to the doctoral dissertation	
<i>kraj, nazwa instytucji, miejsce, okres trwania / country, name of the host institution, location, duration period</i>	
E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o dofinansowanie projektów i stypendia, o które występował doktorant) / E. Other (e.g. patents, patent applications, utility models and copyrights, projects or scholarship applications submitted by the Doctoral Student)	
<i>kraj, data zgłoszenia lub uzyskania patentu / nazwa instytucji finansującej, rodzaj projektu/ stypendium, tytuł, funkcja w projekcie / country, date of registration of patent applications or of the patent obtained / name of the financing institution, type of the project/scholarship, project title, role in the project</i>	
F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to the doctoral dissertation, not included in the individual research plan	
<i>np. publikacje, konferencje, staże, współpraca zagraniczna, projekty, granty, inne (potwierdzone kserokopiami) / e.g. publications, conferences, internships, international cooperation, projects, grants, other (confirmed by photocopies)</i>	

5. Dodatkowe wyjaśnienia, komentarze, podsumowanie doktoranta (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Additional comments, remarks, summary

by the Doctoral Student (DESCRIPTION – MAX. 0.5 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)

Niżej podpisany potwierdza niniejszym, że powyższe dane są zgodne z prawdą. / I, the undersigned, hereby certify that the above information is true and accurate.

.....
data/date

.....
czytelny podpis doktoranta/legible signature of the Doctoral Student

6. Opinia promotora/promotorów (OPIS – MAKS. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / **Opinion of the Supervisor(s)** (DESCRIPTION – MAX. 0.5 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)

.....
data/date

.....
czytelny podpis promotora/legible signature of the Supervisor

.....
data/date

.....
czytelny podpis drugiego promotora/legible signature of the Second Supervisor



(WZÓR/ SPECIMEN FORM)

**OCENA JAKOŚCI OPIEKI NAUKOWEJ
ZA OKRES OD (DD.MM.RRRR) DO (DD.MM.RRRR)
/ ASSESSMENT OF THE QUALITY OF SCIENTIFIC SUPERVISION
FOR THE PERIOD FROM (DD.MM.YYYY) TO (DD.MM.YYYY)**

(Formularz należy wypełnić komputerowo, w języku angielskim, i złożyć w formie papierowej po zatwierdzeniu przez promotora lub promotorów. / The form must be typed in English and submitted in paper version after obtaining the approval of the Supervisor(s)).

1. Podstawowe dane dotyczące doktoranta / Basic details of the Doctoral Student

Imię / imiona i nazwisko doktoranta / Name(s) and surname of the Doctoral Student:	Dyscyplina / Discipline: <input type="checkbox"/> Nauki farmaceutyczne / Pharmacology and Pharmacy <input type="checkbox"/> Nauki medyczne / Medical Sciences*
Konto poczty elektronicznej doktoranta (w systemie e-doktorant) / Doctoral Student's e-mail account (in the e-doktorant system):	Numer legitymacji / Student ID:
Promotor rozprawy doktorskiej (1) / Supervisor of the doctoral dissertation (1):	Promotor rozprawy doktorskiej (2) / Supervisor of the doctoral dissertation (2):

* Zaznaczyć właściwe./ Mark as appropriate.

2. Charakterystyka współpracy z promotorem (wynik 1 – bardzo nisko, 5 – bardzo wysoko) / Description of cooperation with the Supervisor (scale: 1 – very low, 5 – very high)

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time dedicated to cooperation with the Doctoral Student	
Ogólna kultura wzajemnych kontaktów i współpracy / Culture of mutual communication and cooperation	
Sugestie i inspiracje naukowe udzielane przez promotora / Scientific suggestions and inspirations provided by the Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in conducted studies and experimental, model-based and survey-based research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorских / Accuracy of collaboration in preparing multi-authored publications	
Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Assistance in acquiring own grants (both from internal and external sources of financing, e.g. Preludium) offered to the Doctoral Student	
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Options of participating in projects carried out in the unit, provided to the Doctoral Student	
Ogólna ocena współpracy z promotorem / Overall assessment of cooperation with the Supervisor	
Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional)	

3. Charakterystyka współpracy z drugim promotorem (wynik 1 – bardzo nisko, 5 – bardzo wysoko) / Description of cooperation with the Second Supervisor (scale: 1 – very low, 5 – very high)

Dostępność i czas poświęcany na współpracę z doktorantem / Availability and time dedicated to cooperation with the Doctoral Student	
Ogólna kultura wzajemnych kontaktów i współpracy / Culture of mutual communication and cooperation	
Sugestie i inspiracje naukowe udzielane przez drugiego promotora / Scientific suggestions and inspirations provided by the Second Supervisor	
Pomoc koncepcyjna przy prowadzonych studiach i badaniach eksperymentalnych, modelowych, ankietowych itp. / Conceptual assistance in	

conducting studies and experimental, model-based and survey-based research, etc.	
Poprawność współpracy przy przygotowywaniu publikacji wieloautorskich / Accuracy of collaboration in preparing multi-authored publications	
Zaangażowanie w pomoc doktorantowi w pozyskiwaniu własnych grantów (zarówno z wewnętrznych, jak i zewnętrznych źródeł finansowania, np. Preludium) / Assistance in acquiring own grants (both from internal and external sources of financing, e.g. Preludium) offered to the Doctoral Student	
Umożliwienie doktorantowi partycypowania w projektach realizowanych w jednostce / Options of participating in projects carried out in the unit, provided to the Doctoral Student	
Ogólna ocena współpracy z drugim promotorem / Overall assessment of cooperation with the Second Supervisor	
Inne komentarze lub opinie (opcjonalnie) / Other comments or opinions (optional)	

.....
data/date

.....
czytelny podpis doktoranta/legible signature of the Doctoral Student



(WZÓR/ SPECIMEN FORM)

**PROTOKÓŁ KOMISJI EWALUACYJNEJ DS. OCENY ŚRÓDOKRESOWEJ
– OCENA ZA OKRES OD (DD.MM.RRRR) DO (DD.MM.RRRR)
/ PROTOCOL OF THE EVALUATION COMMITTEE FOR MID-TERM ASSESSMENT
– ASSESSMENT FOR THE PERIOD FROM (DD.MM.YYYY) TO (DD.MM.YYYY)**

.....
(imię / imiona i nazwisko doktoranta / name(s) and surname of the Doctoral Student)

(Formularz należy wypełnić w języku polskim i angielskim. W przypadku braku informacji do rubryki wpisać „brak”./ The form must be typed in Polish and in English. If there is no relevant information to be provided, insert “NONE” in a given space.)

Komisja Ewaluacyjna ds. Oceny Śródkresowej Doktoranta Szkoły Doktorskiej Medycyny Molekularnej Uniwersytetu Medycznego w Łodzi (UM) w dyscyplinie: , w składzie: / Evaluation Committee for Mid-term Assessment of the Doctoral Student at the Doctoral School of Molecular Medicine, Medical University of Lodz (MUL), for the discipline of: , consisting of:

No.	Tytuł / stopień naukowy, imię, nazwisko / Scientific title / degree, name, surname	Rola / Role
1.		Przewodniczący Komisji / Chairperson of the Committee
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
2.		Członek Komisji z UM / Member from the MUL
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
3.		Członek Komisji spoza UM / Member from outside the MUL
	Uniwersytet, Wydział, Instytut / University, Faculty, Institute:	
4.		Obserwator – doktorant / Observer – Doctoral Student
	Uniwersytet Medyczny w Łodzi / Medical University of Lodz:	

1. Ocena realizacji indywidualnego planu badawczego (IPB) i harmonogramu przygotowania rozprawy doktorskiej/ Assessment of implementation of individual research plan (IRP) and of the schedule of the doctoral dissertation

Tytuł rozprawy doktorskiej (w języku dysertacji) / Original title of the doctoral dissertation	
Termin złożenia dysertacji zaplanowany w IPB jest realny. / The planned deadline for submitting the dissertation as stated in the IRP is feasible.	TAK / NIE* / YES / NO*
Hipoteza lub problem badawczy zostały już sformułowane. / The research hypothesis or problem have already been formulated.	TAK / NIE* / YES / NO*
Odpowiednia metodyka badawcza została wybrana i zastosowana. / The proper research methodology has been chosen and applied.	TAK / NIE* / YES / NO*
Uzyskane dotychczas wyniki są istotne dla zrealizowania rozprawy doktorskiej. / The results obtained so far are important for the implementation of the doctoral dissertation.	TAK / NIE* / YES / NO*
Oczekiwane wyniki badań naukowych i/lub aplikacyjnych są możliwe do uzyskania w okresie kolejnych 2 lat. / The expected results of scientific and/or applied research are achievable within the next 2 years.	TAK / NIE* / YES / NO*
Badania realizowane są zgodnie z harmonogramem zaplanowanym w IPB. / The research is being conducted according to the schedule planned in the IRP.	TAK / NIE* / YES / NO*
Jakość wykonywania zadań wynikających z harmonogramu przygotowania rozprawy doktorskiej. / The quality of the tasks completed according to the schedule of the doctoral dissertation preparation.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW*
Nowatorstwo wyników, ich ważność i wpływ na rozwój nauki, cywilizacji, społeczeństwa. / Novelty of the results, their importance and influence on the advancement of science, civilization, and society.	WYSOKA/ŚREDNIA/NISKA* / HIGH / MEDIUM / LOW*

* Niepotrzebne skreślić. / Delete as appropriate.

2. Ocena dorobku naukowego i innej aktywności bezpośrednio związanej z realizacją rozprawy doktorskiej (A-E – elementy uwzględnione w indywidualnym planie badawczym, F – dorobek naukowy i inne aktywności nieprzewidziane w indywidualnym planie badawczym) / **Assessment of scientific achievements and other activities directly related to implementation of the doctoral dissertation** (A-E - elements included in the individual research plan, F – scientific achievements and other activities not included in the individual research plan)

Dorobek naukowy / Scientific achievements	Ocena Komisji / Committee assessment
A. Publikacje naukowe / A. Scientific publications	POZYTYWNA / NEGATYWNA / NIE DOTYCZY* / POSITIVE / NEGATIVE / NOT APPLICABLE*
B. Prezentacje konferencyjne / B. Conference presentations	POZYTYWNA / NEGATYWNA / NIE DOTYCZY* / POSITIVE / NEGATIVE / NOT APPLICABLE*
C. Kierowanie projektami naukowymi i stypendia naukowe / C. Principal investigator in scientific projects and research scholarships	POZYTYWNA / NEGATYWNA / NIE DOTYCZY* / POSITIVE / NEGATIVE / NOT APPLICABLE*
D. Staże naukowe związane z realizacją rozprawy doktorskiej / D. Research internships related to implementation of the doctoral dissertation	POZYTYWNA / NEGATYWNA / NIE DOTYCZY* / POSITIVE / NEGATIVE / NOT APPLICABLE*
E. Inne (np. patenty, zgłoszenia patentowe, wzory użytkowe i prawa autorskie do utworów, wnioski o projekty i stypendia złożone przez doktoranta) / E. Other (e.g. patents, patent applications, utility models and copyrights, project or scholarship applications submitted by the Doctoral Student).	POZYTYWNA / NEGATYWNA / NIE DOTYCZY* / POSITIVE / NEGATIVE / NOT APPLICABLE*
F. Dorobek naukowy i inne aktywności bezpośrednio związane z realizacją rozprawy doktorskiej, nieujęte w indywidualnym planie badawczym / F. Scientific achievements and other activities directly related to implementation of the doctoral dissertation, not included in the individual research plan	POZYTYWNA / NIE DOTYCZY* / POSITIVE / NOT APPLICABLE*

* Niepotrzebne skreślić. Adnotację „NIE DOTYCZY” w wierszach A-E należy pozostawić w przypadku nieuwzględnienia danego elementu w indywidualnym planie badawczym. / Delete as appropriate. The annotation "NOT APPLICABLE" in lines A-E should be left, if a given element is not included in the individual research plan.

3. Opinia dotycząca jakości opieki naukowej i wsparcia w prowadzeniu działalności naukowej / Opinion concerning the quality of scientific supervision and support in conducting scientific activities

Promotor / Supervisor	Drugi promotor / Second Supervisor
BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*	BARDZO DOBRA / DOBRA / DOSTATECZNA / NEGATYWNA* / VERY GOOD / GOOD / SATISFACTORY / UNSATISFACTORY*

* Niepotrzebne skreślić. / Delete as appropriate.

4. Ocena prezentacji osiągnięć doktoranta i dyskusji naukowej / Assessment of the Doctoral Student's presentation of achievements and of scientific discussion

Prezentacja osiągnięć i dyskusja naukowa / Presentation of achievements and scientific discussion	Ocena / Assessment
Prezentacja osiągnięć doktoranta / Presentation of the Doctoral Student's achievements	BARDZO DOBRA/DOBRA/DOSTATECZNA/ NEGATYWNA* / VERY GOOD/GOOD/ SATISFACTORY/UNSATISFACTORY *
Dyskusja naukowa / Scientific discussion	BARDZO DOBRA/DOBRA/DOSTATECZNA/ NEGATYWNA* / VERY GOOD/GOOD/ SATISFACTORY/UNSATISFACTORY *

* Niepotrzebne skreślić. / Delete as appropriate.

5. Wynik głosowania Komisji Ewaluacyjnej ds. Oceny Śródkresowej / Voting result of the Evaluation Committee for Mid-term Assessment

Lp/No.	Imię i nazwisko / Name, surname	Rola / Role	Wynik głosowania /Voting result*	Podpis i data lub status "on-line" / Signature and date or "on-line" status **
1.		Przewodniczący Komisji / Chairperson of the Committee		
2.		Członek Komisji z UM / Member from the MUL		
3.		Członek Komisji spoza UM / Member from outside the MUL		
W roli obserwatora – doktorant/ Observer – Doctoral Student:				

* Należy wpisać: „ocena pozytywna” lub „ocena negatywna”. / Please enter: "positive assessment" or "negative assessment".

** Status „on-line” należy wpisać w przypadku uczestniczenia w obradach Komisji za pośrednictwem środków komunikacji elektronicznej. / The "on-line" status should be entered in the case of participation in the Committee's deliberations via electronic means of communication.

6. Ocena końcowa doktoranta / Final assessment of the Doctoral Student

POZYTYWNA / POSITIVE*	NEGATYWNA / NEGATIVE*
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* Niepotrzebne skreślić. / Delete as appropriate.

7. Uzasadnienie końcowej oceny Komisji, uwzględniające poszczególne punkty raportu i prezentację doktoranta (OPIS – MIN. 0,5 STRONY A4, ARIAL NARROW 11, INTERLINIA 1) / Reasons for the Committee's final assessment result, including particular points awarded for the Doctoral Student's mid-term report and presentation of achievements (DESCRIPTION – MIN. 0.5 A4 PAGE, ARIAL NARROW 11 FONT, 1.0 SPACING)

Za Komisję / On behalf of the Committee:
data / czytelny podpis przewodniczącego Komisji /
date / legible signature of the Chairperson of the Committee